

**AGENDA**  
**Wednesday, January 22, 2025**

1:00 p.m.

[Join the meeting](#)

or

Dial-in by phone

[+1 719-733-3651,,176694834#](#)

<b>1:00 p.m.</b>	<b>1. Call to Order</b>	Chair Donelson
<b>1:05 p.m.</b>	<b>2. Invocation and Pledge of Allegiance</b>	Chair Donelson
<b>1:10 p.m.</b>	<b>3. Consent Calendar</b> These items will be acted upon as a whole unless a specific item is called for discussion by a Board Member or a citizen wishing to address the Utilities Board. (Any items called up for separate consideration shall be acted upon following Compliance Reports.)	Chair Donelson
<b>Approval of Nov. 20, 2024, Utilities Board meeting minutes</b>		
<b>1:15 p.m.</b>	<b>4. Customer Comments</b> <ul style="list-style-type: none"> <li>• During the customer comment period, comments are accepted for any topic not on the agenda.</li> <li>• Comments for specific agenda items will be taken following the presentation of the item and the Board’s discussion.</li> <li>• Comments will be limited to three minutes per speaker, per item.</li> <li>• Following the comments from customers who have signed up to speak, an announcement will be made seeking additional comments and the Board will accept all those wishing to comment.</li> </ul>	Chair Donelson
<b>1:20 p.m.</b>	<b>5. Recognition</b> <ul style="list-style-type: none"> <li>• Top Ten Award for Military Friendly Employer</li> <li>• 10<sup>th</sup> Annual Whack Dam It Golf Tournament Contribution to Project COPE</li> <li>• 2024 Year in Review</li> </ul>	Jonathan Liepe, Talent Acquisition and Selection Supervisor  Kandy Drake, Community Relations Specialist  Renee Adams, Chief Human Resources Officer

1:45 p.m.	<p><b>6. Compliance Reports:</b></p> <ul style="list-style-type: none"> <li>• I-6 Infrastructure</li> </ul> <p><b>E-2 CEO/Board Partnership Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Water Outlook</li> <li>• Electric Cost Adjustment / Gas Cost Adjustment Monitoring</li> </ul>	Travas Deal, Chief Executive Officer
1:50 p.m.	<b>7. Items Called Off Consent Calendar</b>	Chair Donelson
1:55 p.m.	<b>8. Utilities Policy Advisory Committee (UPAC) Assignment Update</b> <u>Informational presentation</u> about the current UPAC assignment.	Larry Barrett, former UPAC Chairperson
2:15 p.m.	<b>9. Pipeline and Hazardous Material Safety Administration (PHMSA) Notice of Proposed Safety Order Work Plan Submittal</b> <u>Presentation</u> about the notice of proposed safety order issued by PHMSA and <u>vote</u> to approve the proposed work plan submittal.	Nicholas Peters, General Manager of Operations Technical Services  Nate DeKock, Gas Systems Unit Supervisor
2:35 p.m.	<b>10. Disposal of Utilities-Controlled Property on S. Marksheffel Road</b> <u>Vote</u> on the disposal of Utilities-controlled property located on S. Marksheffel Road to one logical purchase, pursuant to section 5.2 of the City’s Real Estate Manual.	Jessica Davis, Land Resource Manager
2:45 p.m.	<b>11. Acquisition of Utility Easement in Conjunction with Public Works Marksheffel Road – North Carefree to Dublin Project</b> <u>Vote</u> to approve the acquisition of a utility easement in excess of \$100,000 as part of the Marksheffel Road – North Carefree to Dublin Project, pursuant to section 4.1 of the City’s Real Estate Manual	Jessica Davis, Land Resource Manager
2:55 p.m.	<b>12. Working Committee Structure Proposal</b> <u>Informational presentation</u> regarding the Working Committee meeting structure proposal.	Natalie Watts, Manager of Strategic Planning and Governance
3:05 p.m.	<b>13. Board Member Updates.</b>	Board of Directors
3:15 p.m.	<b>14. Summary of Board Actions</b>	Gail Pecoraro, Utilities Board Administrator
3:20 p.m.	<b>15. Executive Session:</b> In accordance with City Charter art. III, § 3-60(d) and its incorporated Colorado Open Meetings Law, C.R.S. § 24-6-402(4)(b) and Utilities Board Bylaws Rules 10(c)(2) the Utilities Board, in Open Session, is to determine whether it will hold a Closed Executive Session on one issue. The issue to be discussed involves conferences with the City Attorney’s Office regarding compliance with Utilities’ Clean Energy Plan and Regional Haze requirements.	Renee Congdon, Utilities Division Chief, City Attorney’s Office

The City Attorney's Office, on behalf of the Chair of the Utilities Board, shall poll the Utilities Board members, and, upon consent of two-thirds of the members present, may conduct a Closed Executive Session. In the event any Utilities Board member is participating electronically or telephonically in the Closed Executive Session, each Utilities Board member participating electronically or telephonically in the Closed Executive Session shall affirmatively state for the record that no other member of the public not authorized to participate in the electronic Closed Executive Session is present or able to hear the matters discussed as part of the Closed Executive Session. If consent to the Closed Executive Session is not given, the item may be discussed in Open Session or withdrawn from consideration.

**4:40 p.m.**

**16. Adjournment**

Chair Donelson

**MINUTES**  
**Colorado Springs Utilities Board Meeting**  
**Wednesday, November 20, 2024**

**Utilities Board members present via Microsoft Teams or Blue River Conference Room:**

Chair Dave Donelson, Vice Chair Yolanda Avila, Lynette Crow-Iverson, Randy Helms, Nancy Henjum, David Leinweber, Mike O'Malley, Brian Risley and Michelle Talarico

**Staff members present via Microsoft Teams or Blue River Conference Room:**

Travas Deal, Renee Adams, Lisa Barbato, Mike Francolino, Tristan Gearhart, Somer Mese, Jay Anderson, Joe Awad, Lisa Baecker, Alex Baird, Steve Berry, Pattie Bengler, Annie Berlemann, Diane Block, Mark Christiansen, Jake Clark, Andy Colosimo, Jessica Davis, Matt Dudden, Marcela Espinoza, Brian Fergen, Ian Gavin, Kim Girling, Jason Green, Ginny Halvorson, Jeff Hanson, Diana Harmon, Brittany Harrison, Adam Hegstrom, Mike Hermann, Tyrone Johnson, Jennifer Jordan, Rebecca Kerrigan, Brenda Koskey, Birgit Landin, Scott Lorenz, Michelle Luukemon, Noemi Martinez, Jim Mayer, Nicole Means, Jared Miller, Scott Murphy, Michael Myers, Danielle Nieves, Daniel Norton, Jacqueline Nunez, Karen Ochsner, Abigail Ortega, David Padgett, Gail Pecoraro, Jessica Ramirez, Jessica Rheinschmidt, Will Richards, John Rombeck, Mario Sanchez, Juan Santos, Mark Shea, Ted Skroback, Leslie Smith, April Speake, Todd Sturtevant, Lauren Swenson, Matthew Thieme, Amy Trinidad, Natalie Watts, Michelle Wills-Hill, Al Wells and Jane Zook

**City of Colorado Springs staff members present via Microsoft Teams or Blue River Conference Room:**

David Beckett, Chris Bidlack, Kellie Billingsley, Renee Congdon, Michael Gustafson, Callie Moyers, Jacqueline Rowland, Lois Ruggera, Alex Ryden and Timothy Scheiderer

**Citizens present via Microsoft Teams or Blue River Conference Room:**

Carrie Guy, Brennan Kauffman, William Landin, David Robbins and Scott Smith

**1. Call to Order**

Chair Donelson called the Utilities Board meeting to order at 1:02 p.m., and Ms. Gail Pecoraro, Utilities Board Administrator, called the roll.

**2. Invocation and Pledge of Allegiance**

Chaplain Kate Holbrook with Colorado College delivered the invocation, and Board Chair Donelson led the Pledge of Allegiance.

**3. Executive Session**

The Board unanimously voted to go into Executive Session related to Colorado River Issues. They entered into Executive Session at 1:04 p.m. and returned from Executive Session at 1:42 p.m.



#### **4. Colorado River Issues**

Ms. Lisa Barbato, Chief Systems Planning and Projects Officer, introduced Mr. David Robbins, with Hill & Robbins, P.C. Mr. Robbins stated the Upper Basin states consists of Colorado, New Mexico, Utah and Wyoming. The Lower Basin consists of Arizona, California and Nevada. The Colorado River agreement expires in 2026, which includes how the involved reservoirs will be operated after the agreement expires. The water supply has been gradually decreasing with the drying climate. Colorado's position is that the Upper Basin states are under-using their water rights while the Lower Basin states are over-using their rights by about 9 million acre feet annually.

Board Member Henjum asked how much reduction in demand is possible to still yield savings for that decrease in the overall flow. Mr. Robbins said that over 80% of the use of the Colorado River system is consumed for agricultural use.

Board Chair Donelson asked if the Lower Basin states had any decline in usage and Mr. Robbins said that they have had a limited reduction in usage, but still not in compliance with the contract.

Mr. Robbins stated that it is important to renegotiate the operating criteria for the two reservoirs to meet the obligation to the Lower Basin. Mr. Robbins said the Utilities Board is headed in the right direction in attempting to diversify the organization's water supply.

Board Member Henjum asked what advise Mr. Robbins had on how Springs Utilities could move forward in negotiations on how to balance the needs of both the City of Colorado Springs and the Arkansas Valley. Ms. Renee Congdon, City Attorney, advised that is best not to discuss negotiation strategy in an open session. Mr. Robbins said that both parties need to ensure that they have a safe water supply for the residents of their communities.

Board Chair Donelson thanked Mr. Robbins for his presentation at today's meeting.

#### **5. Consent Calendar**

##### **Approval of Oct.16, 2024, Utilities Board meeting minutes**

The Consent Calendar was approved on a vote of 8-0 after a motion by Board Member O'Malley and a second by Board Member Crow-Iverson. Board Member Leinweber was excused.

#### **6. Customer Comments**

There were no customer comments.

#### **7. Recognition**

- **2024 Alice Darilek Water Conservation Award**

Ms. Abigail Ortega, General Manager of Infrastructure and Resource Planning, recognized Ms. Diane Block for receiving the American Water Works Association 2024 Alice Darilek Water Conservation Award.

Ms. Block is a Senior Conservation Specialist who won this award for being a guiding light in indoor water conservation. She has helped create some of the most exceptional indoor programming that Springs Utilities offers today. These include a business customer assessment program to help customers learn why their water use doubled in a year and fix the problem; an affordable, multi-family retrofit program that will be upgraded in every affordable apartment complex by 2025 in Colorado Springs Utilities' service territory; and a submeter lending program to help strip malls learn the benefits of submetering before they take on an investment.

Board Chair Donelson congratulated Ms. Block on her recognition.

- **American Public Power Association (APPA) Award for the Utility Wise Booklet**  
Ms. Renee Adams, Chief Human Resources Officer, introduced Mr. Jay Anderson, Communications Manager, who explained the award.

Mr. Anderson said that earlier this year, the Community Engagement team undertook the task of updating the informational packets for stakeholder tours. This involved collaborating with dozens of subject matter experts across all services to update information, format, write narratives, and create a cohesive publication that tells the current story of Colorado Springs Utilities. In October 2024, the Community Engagement team received a Merit Award from the American Public Power Association's "Excellence in Public Power Communications" program.

Board Chair Donelson said that communication is critical to the organization's success, and this publication is a great example of that communication.

Board Member Henjum said that the Utility Wise Book is very helpful and important.

Board Member Crow-Iverson said that the Utility Wise Book has been so helpful in answering questions.

Vice Chair Avila congratulated Mr. Anderson on the work that he continues to do.

## **8. Compliance Reports**

The E-2.3 – 2024 Policy Governance Monitoring Report Frequency and Method; the I-1 Pricing of Services G-5, G-6; the I-2 Financial Condition & Activities (Quarterly July – September); and P-1.2 2025 Annual Planning Calendar reports were included in the meeting materials packet and there were no questions.

- E-2 CEO / Board Partnership Responsibilities
  - Water Outlook
  - Electric Cost Adjustment / Gas Cost Adjustment MonitoringThese reports were provided in the meeting packet and there were no questions.

## **9. Items Called Off Consent Calendar**

There were none.

## **10. Safety Moment Focus**

Ms. Adams introduced Mr. Mike Myers, Safety and Health Manager, who introduced Mr. John Rombeck, Line Specialist, and Mr. Mario Sanchez, Line Specialist. Mr. Rombeck and Mr. Sanchez presented information on a Safety Improvement Focus involving the Timpson Electrical and Aerial Services TTU2 Circuit Panel. This panel allows employees to train with energized equipment in a real-world environment with the proper safety fail stop.

Board Member O'Malley asked where this training takes place and who goes through the training. Mr. Rombeck stated that it takes place at the Leon Young Service Center during the third year of Springs Utilities four-year apprenticeship program. Mr. O'Malley expressed an interest in touring the training yard.

Board Member Talarico said this program is fantastic.

Board Chair Donelson said that he would be very interested in seeing the training in person.

## **11. G-14: Wastewater Backup Assistance Program**

Ms. Somer Mese, Chief Operations Officer, introduced the new G-14 Wastewater Backup Assistance Program board guideline. This guideline will authorize the Chief Executive Officer to implement a program to provide financial assistance to residential customers whose property have been impacted by a wastewater back up. The guideline provides that annual funding for the program will not exceed \$1,000,000, which will be funded through the normal operating budget and Colorado Springs Utilities appropriation process. This updates the current program from \$12,500 not to exceed \$100,000. The updated program will also allow up to \$20,000 of the maximum \$100,000 to be used for emergency assistance. No questions were asked.

Board Member Henjum made a motion to approve the adoption of the proposed guidelines. Board Member Helms seconded the motion. On a vote of 8-0, with Board Member Leinweber excused, the motion passed.

## **12. I-11 Compensation and Benefits Compliance Report Update**

Ms. Adams reviewed proposed changes to the I-11 Compensation and Benefits Compliance Report. The Personnel Committee is proposing a change to Section 2.a. to remove specificity related to size of utilities and 2.d. specifically regarding the mix of custom market survey data and published survey data when evaluating executive positions. Historically, a third-party consultant has been hired to conduct a custom survey. Moving forward, the aim is to evaluate executive positions internally without needing an external consultant. Staff has compensation expertise and access to survey data for both published survey sources and custom data sources, eliminating the necessity for a third-party consultant. This change is at a potential cost savings to the organization of approximately \$30,000 to \$60,000. Ms. Adams stated that the Personnel Committee agreed to using data from comparably-sized

utilities with comparable revenue for customized surveys. Ms. Adams also said that leadership positions are market priced every three years.

Board Member O'Malley said that the organization has to be careful to consider movement when determining the ceiling and the floor for salaries. Ms. Adams said that employees are market priced every year, and executives are market priced every five years.

After the presentation, Board Member Avila made a motion to approve the adoption of the proposed guidelines. Board Member Talarico seconded the motion. On a vote of 8- 0, with Board Member Leinweber excused, the motion passed.

### **13. Open Access Transmission Tariff (OATT) Update for Interconnections**

Mr. Tristan Gearhart, Chief Planning and Finance Officer, said that Springs Utilities is a transmission provider offering non-discriminatory wholesale high voltage service. This enables participation in wholesale power market to the benefit of Springs Utilities' customers. Federal Energy Regulatory Commission (FERC) manages the nationwide OATT. Over the last several years FERC made updates that affect future interconnecting generators. Implementation of Springs Utilities' Sustainable Energy Plan is enhanced by adoption of many of these updates. There is no impact to Springs Utilities current OATT customers, including military customers.

Next steps include the rate filing and request for hearing date on Dec. 10, 2024; the rate hearing on Jan. 14, 2025; Decision and Order on Jan. 28, 2025. If all of those are approved the and changes will be effective on Feb. 1, 2025.

This item was approved 8-0 to move forward to the Dec. 10, 2024, City Council meeting, with Board Member Leinweber excused.

### **14. Project COPE Funding**

Mr. Gearhart said that the Citizens Option to Provide Energy (COPE) was established in 1983 by Springs Utilities field workers. COPE is administered by the Colorado Springs Utilities Foundation, whose purpose is to find funding and provide Springs Utilities bill assistance to residential customers. In 2024, \$1.72 million in bill assistance was given to customers, compared to \$1.07 million at this same time in 2023.

Mr. O'Malley noted that in 2021, Project COPE helped customers with approximately \$500,000 in assistance. Mr. Gearhart stated that the amount has significantly increased since disconnections were discontinued during the 2020 pandemic. Mr. O'Malley congratulated the organization on their efforts to let customers know about the program, both in applying for assistance and donating to the fund.

Donations to help fund COPE comes from the community (philanthropic giving, customers and employees). Springs Utilities matches contributions up to \$500,000.

Utilities Board Guideline G-11 instructs 100% of funding for the Community Focus Fund (CFF) be donated to nonprofit organizations. With the increased need for Project COPE funding, Springs Utilities has made the decision to direct the \$256,000 in the annual budget for CFF to now support the Colorado Springs Utilities Foundation. Effectively, this will increase the Colorado Springs Utilities' contribution to Project COPE from \$500,000 to \$756,000 annually.

No questions were asked.

## **15. Real Estate Code Changes**

Ms. Jessica Davis, Technology and Facility Project Management Manager, said there are three sections to the City Code related to Real Estate that require changes. These are Chapter 12: licenses and permits, Chapter 3: licenses and permits, and Chapter 6: relocation appeals.

The first ordinance, Chapter 12: licenses and permits (utilities), authorizes the CEO to issue licenses for the use of Utilities-controlled property. It clarifies that permits are only used for specialized Utilities-controlled property, specialized property: watersheds, poles, and makes consistent with actual practice.

The second ordinance, Chapter 3: licenses and permits (public property and public works) clarifies who has the authority to issue licenses and permits for the use of City property and under what circumstances the City will use a license versus a permit. The changes proposed in this ordinance are consistent with the first ordinance. It makes this consistent with the actual practice.

The last ordinance, Chapter 6: relocation appeals (neighborhood vitality/community health) relocation assistance provides when the City project results in relocation of persons or businesses, these generally occur in Utilities and Public Works projects. Parties may appeal. The ordinance changes the panel that hears the appeal from the Mayor, CEO of Utilities and CEO of Memorial Health System to the Hearing Officer appointed by the City Attorney's Office.

It is requested that these ordinance changes be brought to the consent agenda of the Dec. 10, 2024, Regular City Council Meeting.

No questions were asked.

Ms. Congdon stated that Chapter 12 is under the section that the Utilities Board has authority over. The other sections impact Springs Utilities and can be moved over without approving them.

Board Member Helms made a motion to approve changes to Chapter 12 of City Code subject to approval by City Council. This was seconded by Board Member O'Malley. This passed on a vote of 8-0 with Board Member Leinweber excused.

Chapter 3 and Chapter 6 changes were also approved by a vote of 8-0, with Board Member Leinweber excused, to move forward to the Dec. 10, 2024 City Council meeting on the consent agenda.

#### **16. P-5.4 2024 Committee Accomplishments**

Ms. Natalie Watts, Strategic Planning and Governance Manager, reviewed the 2024 committee accomplishments.

Finance Committee accomplishments include review of 10-year financial plans, a joint Strategic Planning and Finance Committee meeting that took place in May, successful execution of the annual plan of finance and 2024 financing activities and a deep dive of the 5-year rate case.

Personnel Committee accomplishments included reviewing the Employee Climate Survey, reviewing the CEO year-end and mid-year competencies, providing strategic initiative updates, and reviewing Excellence in Governance Manual compliance reports.

Program Management Review Committee accomplishments included a detailed review of the Sustainable Energy Plan portfolio, the Gas Distribution Integrity Management Program (DIMP) and compliance projects, the Eastern Wastewater System Expansion Project, and the Fiber Optics/Communications Network. Additionally, the committee reviewed the dashboard of more than 50 high-profile projects from the 2024 annual operating financial plan. Tours of the Monument Creek Stabilization project and Tollefson Water Treatment Plant were also conducted.

Strategic Planning Committee accomplishments included participation in the Joint Strategic Planning and Finance Committee meeting, revisions to the Governance Manual and UPAC Bylaws, a review of Integrated Resource Plan (IRP) true ups and schedules, economic development updates, scorecard results, and the technology roadmap.

No questions were asked.

#### **17. P-5.4 2025 Committee Work Plans**

Ms. Watts stated that each of the 2025 Work Plans were reviewed at their respective Committee meetings. Ms. Watts reviewed highlights for each committee work plan.

The Finance Committee will focus on new committee member onboarding, the Southwest Power Pool/Regional Transmission Organization updates and Energy Wise rates go-live. They will continue work on sales and load forecasts, the 10-year financial plan, the water revenue report, and the enterprise risk management report.

The Personnel Committee will focus on the Employee Climate Survey action planning efforts and results and the DELTA team will provide updates on diversity, equity and inclusion. The committee will also look at leader development, workforce and succession planning, and

onboarding new Utilities Board members. They will continue work on Excellence in Governance Policy compliance reports.

The Program Management Review Committee will focus on select programs including fiber, DIMP, and supply chain updates, and continue work on the dashboard and will resume taking tours.

The Strategic Planning Committee will focus on the four services IRPs, the 2026 Enterprise Balanced Scorecard, and the strategic sourcing strategy. They will continue to hear updates on the UPAC nuclear generation assignment, aging infrastructure funding and reliability, and economic development information.

No questions were asked.

After the presentation, Board Member Henjum made a motion to approve the adoption of the proposed 2025 Committee Work Plans. Board Member Crow-Iverson seconded the motion. On a vote of 8-0, with Board Member Leinweber excused, the motion passed.

#### **18. Proposed 2025 Chief Executive Officer Performance Plan**

Ms. Watts said that the CEO Performance Plan is a combination of the CEO competencies and the enterprise Balanced Scorecard. It is an agreement between the CEO and the Utilities Board outlining the CEO's priorities and outcomes. The Balanced Scorecard results are reported quarterly to the CEO Leadership Team and semi-annually to the Utilities Board. The CEO's leadership competencies are rated semi-annually by the Utilities Board and are approved by the Utilities Board in November for the coming year.

No changes are recommended for the 2025 CEO Competencies. These remain the same: Builds Effective Teams, Ensures Accountability, Drives Engagement, Balances Internal/External Stakeholders and Strategic Mindset.

The approach to updating the Balanced Scorecard is to gauge the appropriate measures, use a mix of leading versus lagging indicators, determine what or who is best to measure against, and to make targets achievable, yet challenging.

The proposed 2025 Balanced Scorecard supports the Board's strategic focus of reliability 40%, rates 40% and relationships 20%. It is a key element of the Kaplan Norton Balanced Scorecard strategic planning model.

Board Member O'Malley stated that the wording should reflect "reliability, rates, and relationships". Ms. Watts stated that as new materials are printed they will reflect the new order of the strategic focus areas, putting the primary focus on reliability instead of rates.

Mr. Gearhart explained the changes to the rates focus area of the Enterprise Balanced Scorecard are to remove the industrial electric-intensive customer bill-Front Range comparison measure and to remove the industrial electric – nationwide comparison

measure. Those percentages will be re-allocated to the bond rating measure, increasing it from 5% to 7%. The other change being proposed is to adjust target and ratings for current year and three-year average debt ratio measures due to planned changes in bond funding strategy for capital projects.

When these measures were originally put on the Balanced Scorecard it was when there was excess load and capacity on some of the base units, and the organization wanted to ensure they were using all of the excess capacity. The organization currently does not have that excess load or capacity, so feels that it is more important to adjust the scorecard.

Board Member Risley said that discussion at the Strategic Planning Committee was around shifting from cost comparison metrics to power generation metrics. Part of the discussion was around the new federal administration and what the states will do with a new President being sworn in this January. It was the recommendation of the Strategic Planning Committee to approve the Enterprise Balance Scorecard as it appears today and to make changes to the scorecard after the new administration comes into office in 2025.

Board Member Henjum asked how the decision was made to move the two points into Bond Rating versus another category. Mr. Gearhart stated that this was a staff recommendation, that one of the key items looked at is the bond rating.

After the presentation, Board Member Crow-Iverson made a motion to approve the adoption of the proposed 2025 Chief Executive Officer Performance Plan and Board Member Talarico seconded the motion. On a vote of 8-0, with Board Member Leinweber excused, the motion passed.

#### **19. 2025 Strategic Plan Update**

Ms. Watts explained that the E-2 Chief Executive Officer Authorities, Powers and Duties – City Code states that the Utilities Board and the Chief Executive Officer work in partnership to achieve excellence in governance to attain long-term organizational sustainability. They work jointly to set the strategic direction and vision for the enterprise.

The strategic plan outlines the organization’s focus areas, mission, vision, values, strategic objectives, strategic initiatives and enterprise scorecard. The strategic plan was significantly updated in 2023. Two minor changes are being proposed for 2025.

Ms. Watts reviewed the Springs Utilities’ Strategy Map which outlines the mission, vision, values, strategic objectives, and strategic initiatives.

Board Member Henjum asked for a definition of strategic initiative “promote safety maturity excellence”. Mr. Deal, Chief Executive Officer, said that it is employees’ understanding of why it is important to work safely rather than doing it because they are told to do so. Ms. Adams further explained that the organization has developed a safety maturity model that consists of five different stages that is reviewed bi-annually at the Safety Leadership Summit. There are thirteen components of safety maturity. Safety activities and safety



videos are planned for 2025 that will be disseminated throughout the organization with one being covered each month (and two in one month) so that all 13 components are covered in 2025.

Vice Chair Avila said that safety maturity is when an employee is out in the community and acts when they find an unsafe situation.

After the presentation, Board Member O'Malley made a motion to approve the adoption of the proposed guidelines. Board Member Henjum seconded the motion. On a vote of 8-0, with Board Member Leinweber excused, the motion passed.

## **20. Board Member Updates**

Board Member Helms gave a fiber update on the north end of town. Restorations are going well and installations are continuing.

Vice Chair Avila wished staff and employees happy holidays.

Board Member Talarico asked Board Members if they have topics or changes to the Program Management Committee to get those to her. She will follow up this request with an email.

Board Member O'Malley said that rates were increased for reliability, and he thanked the Board for keeping reliability at 99.9% commitment.

Board Chair Donelson thanked his colleagues, the leadership team, and the employees of Colorado Springs Utilities for their hard work this past year.

Mr. Deal said that many strategic decisions were accomplished this past year, particularly the five-year rate case. He thanked Board Members for their support and investment in meeting challenges in 2024.

## **21. Summary of Board Actions**

- Approval of the Utilities Board minutes from the Oct. 16, 2024, meeting
- Approval of the G-14 Wastewater Backup Assistance Program
- Approval of the I-11 Compensation and Benefits Compliance Report changes
- The Open Access Transmission Tariff Update for Interconnections will move forward to City Council on Dec. 10, 2024
- Approval of Changes to City Code Chapter 12 of the Real Estate Code Changes
- The Real Estate Code Changes for Chapters 12, 3, and 6 will move forward to City Council on Dec, 10, 2024 on consent
- Approval of the P-5.4 2025 Committee Work Plans
- Approval of the Proposed 2025 Chief Executive Officer Performance Plan
- Approval of the 2025 Strategic Plan

## **22. Adjournment**

The meeting adjourned at 4:31 p.m.

# Board Memo Agenda Item

## Staff Report

<b>Date:</b> (Date of Utilities Board Meeting)	January 22, 2025		
<b>To:</b>	Utilities Board		
<b>From:</b>	Travas Deal, Chief Executive Officer		
<b>Subject:</b>	Top 10 Award for Military Friendly Employer		
<b>NARRATIVE:</b>			
<b>Desired Action:</b> Choose only one	<input type="checkbox"/> Approval <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information		
<b>Executive Summary:</b>	<p>Colorado Springs Utilities recently received recognition as Top 10 Military Employer in the following categories:</p> <ul style="list-style-type: none"> <li>• Veteran Employer - #5</li> <li>• Military Spouse Employer - #9</li> <li>• Brand - #10</li> <li>• Company - #8</li> </ul> <p>Colorado Springs Utilities has a rich history supporting our military veterans and guard and reservists. Travas Deal may have said it best when he said, "At Colorado Springs Utilities, we are proud to have veterans and active service members as part of our team. Their leadership, discipline and unique perspectives enrich our organization and inspire us all."</p> <p>While many are involved in creating a culture where those who have served or currently serve feel valued, these individuals named below were instrumental in completing the award nomination through hours of data gathering and responding to hundreds of questions contained in the survey as well as leading other efforts as part of our Veterans Employee Resource Group (VERG).</p>		
<b>Benefits:</b>	Employee and Community Morale		
<b>Board Policy:</b> If this impacts one of the board policies, indicate that here.	N/A		
<b>Cost / Budget:</b> Include the projected cost or budget here.	N/A		
<b>Affected Parties:</b> This could include community groups, specific City Council Districts, other utilities, nonprofit organizations, certain neighborhoods, Colorado Springs Utilities employees, etc.	Brian Wortinger, Jason Green, Will Cherry, Shannon Root, David Reeve, Jared Miller, Steve Carr, Amber Sweet and Jonathan Liepe		
<b>Alternatives:</b>	N/A		
<b>Submitter:</b>	Jonathan Liepe	<b>Email Address:</b>	jliepe@csu.org
<b>Division:</b>	Administrative Human Resources	<b>Phone Number:</b>	719.668.7446
<b>Department:</b>	Human Resources	<b>Date Submitted:</b>	December 2, 2024
<b>SPG Staff Use Only:</b>	Consent Calendar <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Item Number 5

ITEMS SUBMITTED AFTER THE DEADLINE WILL BE POSTPONED UNTIL THE NEXT UTILITIES BOARD MEETING.

# Board Memo Agenda Item

## Staff Report

<b>Date:</b> (Date of Utilities Board Meeting)	January 22, 2025
<b>To:</b>	Utilities Board
<b>From:</b>	Travas Deal, Chief Executive Officer
<b>Subject:</b>	10 <sup>th</sup> Annual Whack Dam It Golf Tournament Contribution to Project COPE

### NARRATIVE:

<b>Desired Action:</b> Choose only one	<input type="checkbox"/> Approval <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information
<b>Executive Summary:</b>	<p>The Water Distribution, Collection and Treatment Department (DCT) hosted the 10<sup>th</sup> Annual Whack Dam It Golf Tournament on Sept. 13, 2024. The tournament started in 2013 as an after-hours team building event. Since 2015, the tournament has dedicated all proceeds to the utility's customer assistance program, Project COPE (Citizen's Option to Provide Energy).</p> <p>The 2024 event was sold out and yielded a record-breaking contribution to Project COPE in the amount of \$24,000. This donation will be fully matched by Colorado Springs Utilities.</p> <p>In total, this group of amazing employees has raised \$111,000 (\$222,000 with the match) in support of Project COPE. We invite everyone to join us on Sept. 12, 2025, for the 11<sup>th</sup> annual Whack Dam It Golf Tournament.</p> <p>The Whack Dam It golf committee will present a check to the Colorado Springs Utilities Foundation for Project COPE.</p>
<b>Benefits:</b>	Financial support for Project COPE utility assistance program.
<b>Board Policy:</b> If this impacts one of the board policies, indicate that here.	N/A
<b>Cost / Budget:</b> Include the projected cost or budget here.	N/A
<b>Affected Parties:</b> This could include community groups, specific City Council Districts, other utilities, nonprofit organizations, certain neighborhoods, Colorado Springs Utilities employees, etc.	Colorado Springs Utilities Customers in need of Project COPE utility assistance.
<b>Alternatives:</b>	N/A

<b>Submitter:</b>	April Speake	<b>Email Address:</b>	aspeake@csu.org
<b>Division:</b>	AHRD	<b>Phone Number:</b>	719-668-3836
<b>Department:</b>	Public Affairs	<b>Date Submitted:</b>	November 22, 2024
<b>SPG Staff Use Only:</b>	Consent Calendar <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Item Number 05

ITEMS SUBMITTED AFTER THE DEADLINE WILL BE POSTPONED UNTIL THE NEXT UTILITIES BOARD MEETING.



**Date:** January 22, 2025

**To:** Utilities Board

**From:** Travas Deal, Chief Executive Officer

**Subject:** **Excellence in Governance Compliance Report Infrastructure (I-6)**

**Desired Action:** Monitoring

**Compliance:** The CEO reports compliance with the instructions.

INSTRUCTIONS			
Category:	<b>Utilities Board Instructions to the Chief Executive Officer</b>	Reporting Timeframe:	<b>January 1, 2024 – December 31, 2024</b>
Policy Title (Number):	<b>Infrastructure (I-6)</b>	Reviewing Committee:	<b>Strategic Planning</b>
Monitoring Type:	<b>Internal</b>		
Monitoring Frequency:	<b>Annual</b>		
Guidelines:	<b>N/A</b>		

**The Chief Executive Officer shall direct that annual, five-year and 20-year infrastructure plans are developed for each utility service. Accordingly, the CEO shall:**

- 1. Use a reasonable planning period to meet obligation to serve requirements for current and future customers.*

Colorado Springs Utilities uses planning horizons of 20 years or longer to ensure that resources and infrastructure meet our service requirements for both current and future customers. In addition to the Integrated Resource and long-term system plans, planning documents also include shorter term (e.g. five year) scenarios to inform important immediate needs. Springs Utilities updates planning documents routinely as described in this Infrastructure (I-6) report to adapt to changing growth, regulation, and aging infrastructure signals.

- 2. Base plans on operational and regulatory requirements to provide safety, system reliability, and security.*

Colorado Springs Utilities manages all resource and infrastructure planning based on accepted professional and industry standard practices, regulatory requirements, and prudent planning processes by developing a system plan for each service line. Each system

plan's holistic evaluation includes findings and recommendations from integrated resource plans, facility plans, and program plans. These documents are evaluated on a regular basis based upon dynamic conditions including actual asset service life, changes in operational condition, failure information, regulatory drivers, opportunities for safety improvements, growth, and maintenance data to ensure systems are meeting reliability and level of service metrics.

While the models that inform the system plans are updated as often as daily, full revisions to the system plans are made at a minimum of every five years for each service line to reflect changes in the planning landscape. System plans, facility plans, program plans, and risk modeling are utilized to identify capital project needs which are then incorporated into the Capital Improvement Plan (CIP). Currently, the organization is focused on managing a 10-year CIP with a focus on reliability, regulatory compliance, and growth.

- 3. Maintain an organization-wide long-range infrastructure plan that considers the annual impact to the typical customer bill, maintains strong financial metrics, and sequences infrastructure projects to the extent operationally and financially practical.*

Long-range plans have a minimum of 20 years for a planning horizon and address organizational, operational, and financial requirements to maintain a competitive position in each of the Board's strategic focus areas of reliability, rates and relationships. Projects are sequenced to minimize the impact on the total four-service bill and maintain infrastructure reliability and regulatory compliance across all four services.

To continue efforts that had been established in 2023, management level teams met monthly to review schedules and budgets, and to prioritize projects based on factors such as growth, reliability, and regulatory compliance within each service line. These prioritized projects were then balanced across a five-year horizon to develop the information necessary to feed into the five-year rate case.

Rigorous processes have been put in place so that as new project priorities arise and schedules or budgets are shifted, executive level leadership is involved in the approval process of the portfolio changes being proposed by the management team. In addition to this ongoing rigor of project and budget tracking for the five-year planning horizon, management level teams will be expanding this level of scrutiny to the 10-year horizon in 2025.

- 4. Plan for replacement of aging infrastructure, information and operational technology upgrades, utility relocations for public works and road projects, life extension of existing systems and services to approved contract customers.*

The Annual Operating Financial Plan (AOFPP) funds programs and projects for the renewal and replacement of aging infrastructure and the life extension of systems and services. These programs and projects are based upon risk models that evaluate both probability and consequence of failure for project prioritization. Taking into consideration the results of risk models, system reliability and resiliency, and regulatory requirements, projects are prioritized into 5-year, 10-year, and 20-year Capital Improvement Plans which are updated regularly based on inputs from condition assessments, system plans, and facility plans. Projects are designed and constructed in coordination with key stakeholders including customers and the City of Colorado Springs, and funds are specifically planned and

accounted for to address utility relocations for public works and road projects via distinct Public Improvement Projects funding that is planned in coordination with those external stakeholders driving these improvements. Informational and technology upgrades are also addressed in the Annual Operating and Financial Plan as well as the 10-year CIP.

*5. Coordinate infrastructure planning with the Municipal Government's Strategic Plan, Comprehensive Plan and Annexation Policy and other governmental agency plans.*

Colorado Springs Utilities coordinates planning efforts in conjunction with the Municipal Government's Strategic Plan, Comprehensive Plan, Annexation Policy as well as other governmental agency plans.

Additionally, Colorado Springs Utilities representatives participate throughout the Municipal Government's land development review process to ensure coordination of activities, compliance with regulations, and pursuit of opportunities to improve the delivery of services.

Staff actively supports the Municipal Government's Annexation Steering Committee, the Municipal Governments' Land Development Technical Committee, Special District Committee, Rapid Response Team, and other committees related to utility infrastructure standards. Staff coordinates and supports community development activities to provide expedited response levels to stakeholders and economic development prospects.

In addition to coordinating with the Municipal Government, staff also works with the Housing and Building Association of Colorado Springs (HBA), Affiliated Commercial Construction Association (ACCA), the Pikes Peak Regional Building Department (PPRBD), and other development community stakeholders to identify and implement improvements to the land development review process and Line Extension and Service Standards (LESS). Gas and Electric LESS revisions will be adopted in 2025 and 2026. Water and Wastewater LESS will be adopted in 2026.

Springs Utilities currently is working with the City to update the City's Annexation Plan (AnnexCOS). The plan includes suitability for utility considerations when evaluating annexation requests, including financial impacts, resource availability, infrastructure requirements and property rights. Springs Utilities and the City have completed a land use planning model to assist Colorado Springs Utilities in resource and utility planning. This model along with additional suitability and financial modeling as well as stakeholder/public input will be integrated to finalize suitability areas across the Area of Planning Interest (AOPI) which includes the natural three-mile boundary along with additional, outlying areas. The plan is slated for completion by April 2025.



**Date:** January 22, 2024

**To:** Utilities Board

**From:** Travas Deal, Chief Executive Officer

**Subject:** **Excellence in Governance Monitoring Report  
Utilities Board/Chief Executive Officer Partnership Expectations (E-2)**

**Desired Action:** Monitoring

EXPECTATIONS	
Category:	<b>Utilities Board/Chief Executive Officer Partnership Expectations</b>
Policy Number:	<b>E: 2 (Chief Executive Officer Responsibilities)</b>

**The Utilities Board and the Chief Executive Officer work in partnership to achieve excellence in governance and operations to attain long-term organizational success and sustainability.**

**January 2025 Water Outlook using data as of December 31, 2024**

Locally, temperatures were above average, and precipitation was below average in December. Demands were greater than last year at this time.

**2024 Demands:** December use averaged 41.7 million gallons per day (MGD), which was about 7.2% greater than last December. Temperatures in December were above the 30-year average at 37.8 degrees Fahrenheit, which was 6.1 degrees above normal. Total precipitation for December was 0.17 inches, which is below normal. Year-to-date precipitation is 15.86 inches, which is 100% of normal.

**Current Reservoir Levels:** Local storage is currently at about 41,161 acre-feet (62% of capacity). The 1991-2020 average is 68 percent of capacity. Rampart Reservoir is at 67% of capacity, and Pikes Peak storage is at 55%of capacity. System wide, total storage is about 206,200 acre-feet (79% of capacity). Last year at this time, total system wide storage was 85% of capacity. It was about 72% at this same time in 2022, about 73% of capacity in 2021, about 72% of capacity in 2020, about 81% of capacity in 2019, about 74% of capacity in 2018, about 84% of capacity in 2017, about 78% of capacity in 2016, and about 81% of capacity in 2015. The 1991-2020 average system wide storage for the end of December is 73% of capacity.

**Water Supply Outlook:** The U.S. Drought Monitor shows varying drought conditions throughout the U.S. with two-thirds of the country experiencing some level of abnormally dry or drought conditions. However, the drought monitor shows 75% of Colorado having



no drought conditions. Abnormally dry and/or moderate drought conditions do persist across Northern and Southwest Colorado. Pockets of severe and extreme drought are limited to North-Central Colorado. The seasonal drought outlook predicts persisting drought conditions in North-Central Colorado with the remainder of the state experiencing no drought between now and March 31, 2025. The three-month climate outlook predicts equal chances for normal precipitation in Northern Colorado with increasing chances for below normal precipitation across Southern Colorado. The three-month outlook also predicts slightly higher chances for above normal temperatures across Southwest Colorado.

**Operational Notes:** South Catamount Reservoir capacity remains restricted for planned dam maintenance. South Suburban Reservoir is drained for outlet work repairs. Total system storage is at 79.4% of capacity and holds about 3 years of demand, which is above average for the end of December. Local storage contains about 218 days of demand.

### **ECA/GCA**

#### **Electric Cost Adjustment (ECA)**

On Sept. 24, 2024, City Council approved the ECA rate of \$0.0301 per kWh effective Oct. 1, 2024. As of Dec. 31, 2024, the ECA under collection balance was \$1.4 million. The under collection balance changed by \$0.1 million from the \$1.3 million under collection balance reported last month. Colorado Springs Utilities will continue to provide regular updates to the Utilities Board as appropriate.

#### **Gas Cost Adjustment (GCA)**

On Sept. 24, 2024, City Council approved the GCA rate of \$0.1725 per Ccf effective Oct. 1, 2024. As of Dec. 31, 2024, the GCA over collection balance was \$0.9 million. The over collection balance changed by \$2.1 million from the \$3.0 million over collection balance reported last month. Colorado Springs Utilities will continue to provide regular updates to the Utilities Board as appropriate.



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# Water Outlook

Nick Harris, P.E.

Water Resource Engineer, Water Resource Planning

January 1, 2025





# Local Weather Conditions as of December 31, 2024

## Precipitation (Inches of Moisture)

- December 2024 – 0.17 in. (74% of normal)
- 2024 YTD Total – 15.86 in. (100% of normal)

## Average Temperature (Degrees F)

- December 2024 – 37.8 Deg. (6.1 deg. above normal)
- 2024 YTD Average – 52.7 Deg. (2.2 deg. above normal)

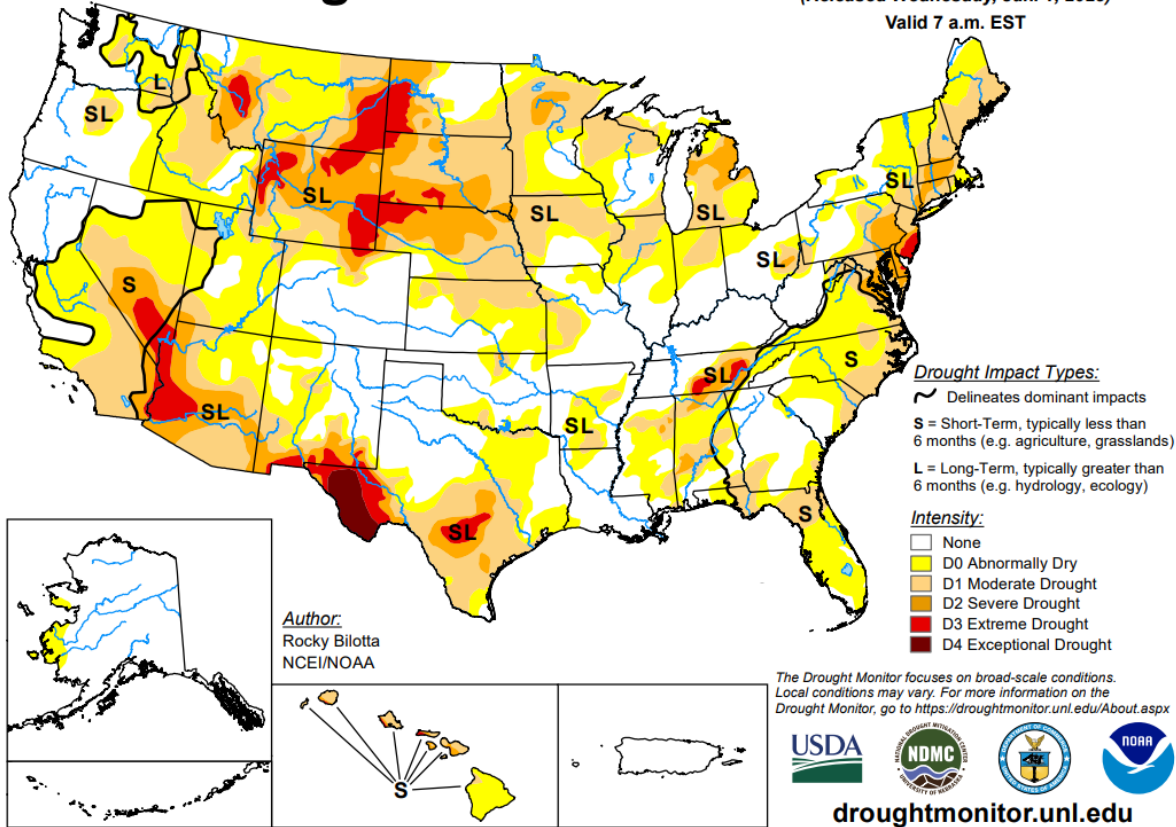


Montgomery Reservoir

# DROUGHT MONITOR

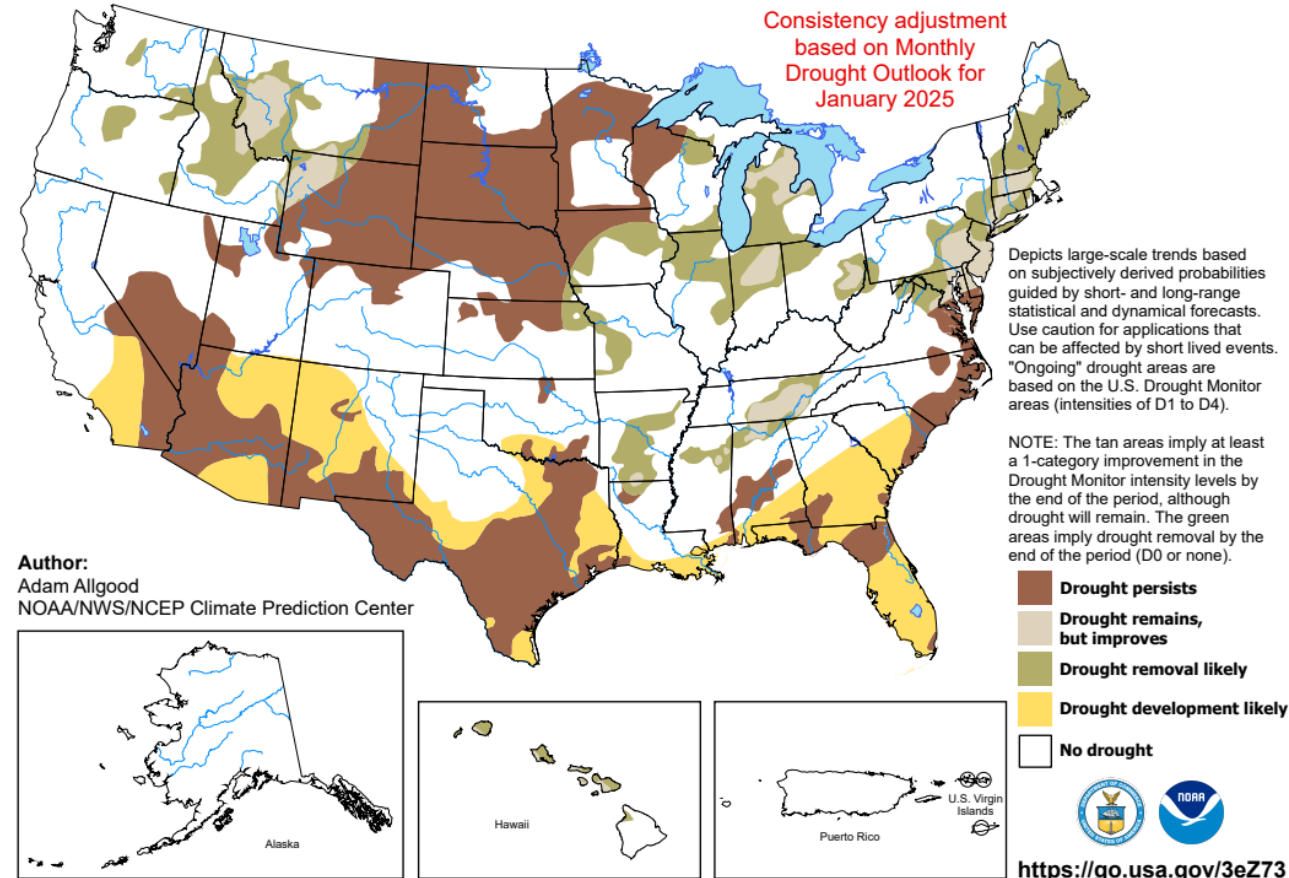
## U.S. Drought Monitor

December 31, 2024  
 (Released Wednesday, Jan. 1, 2025)  
 Valid 7 a.m. EST



## U.S. Seasonal Drought Outlook Drought Tendency During the Valid Period

Valid for January 1 - March 31, 2025  
 Released December 31, 2024



# Colorado

Map released: Weds. January 1, 2025

Data valid: December 31, 2024 at 7 a.m. EST

## Intensity

- None
- D0 (Abnormally Dry)
- D1 (Moderate Drought)
- D2 (Severe Drought)
- D3 (Extreme Drought)
- D4 (Exceptional Drought)
- No Data

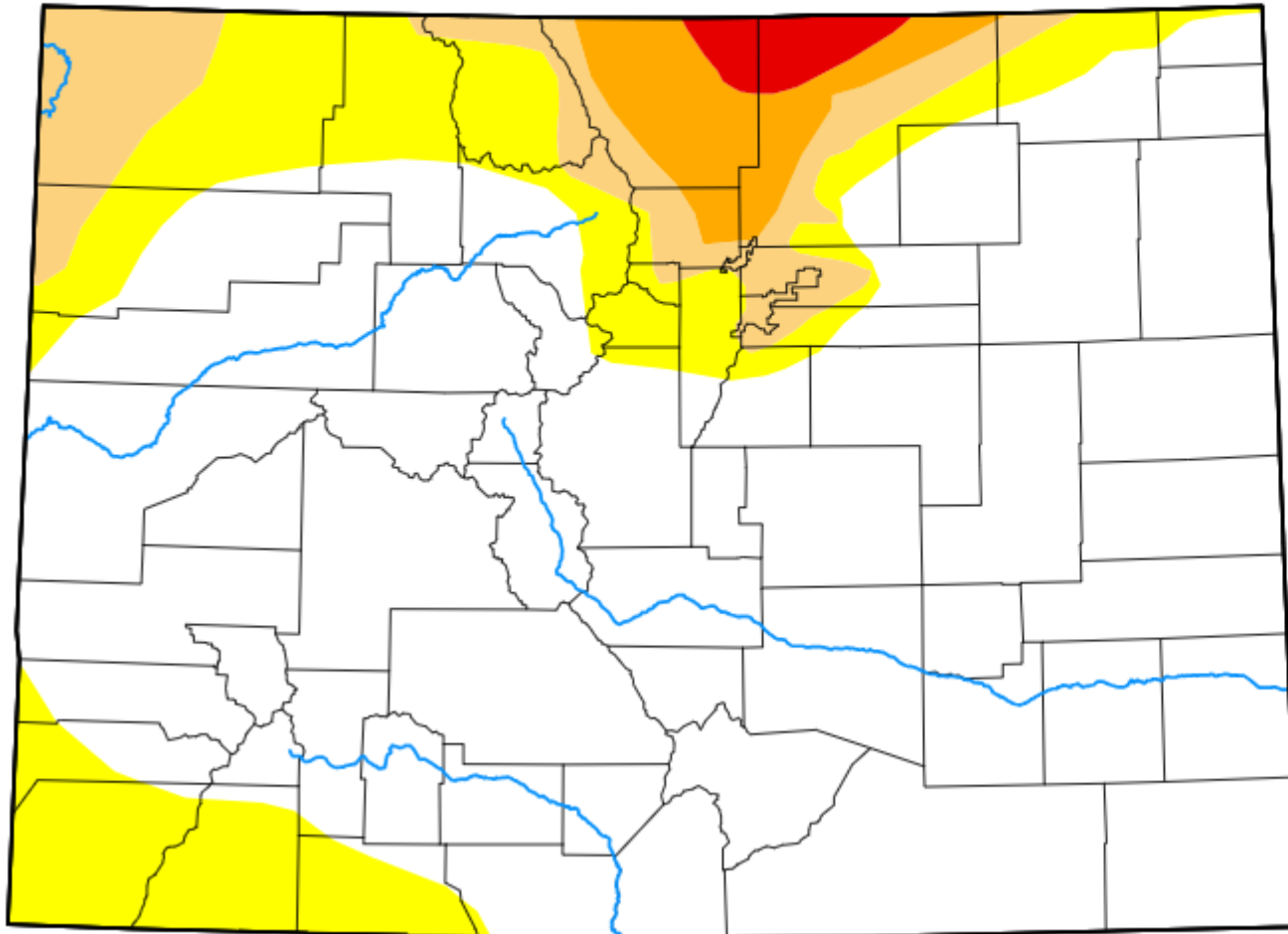
## Authors

United States and Puerto Rico Author(s):

[Rocky Bilotta](#), NOAA/NCEI

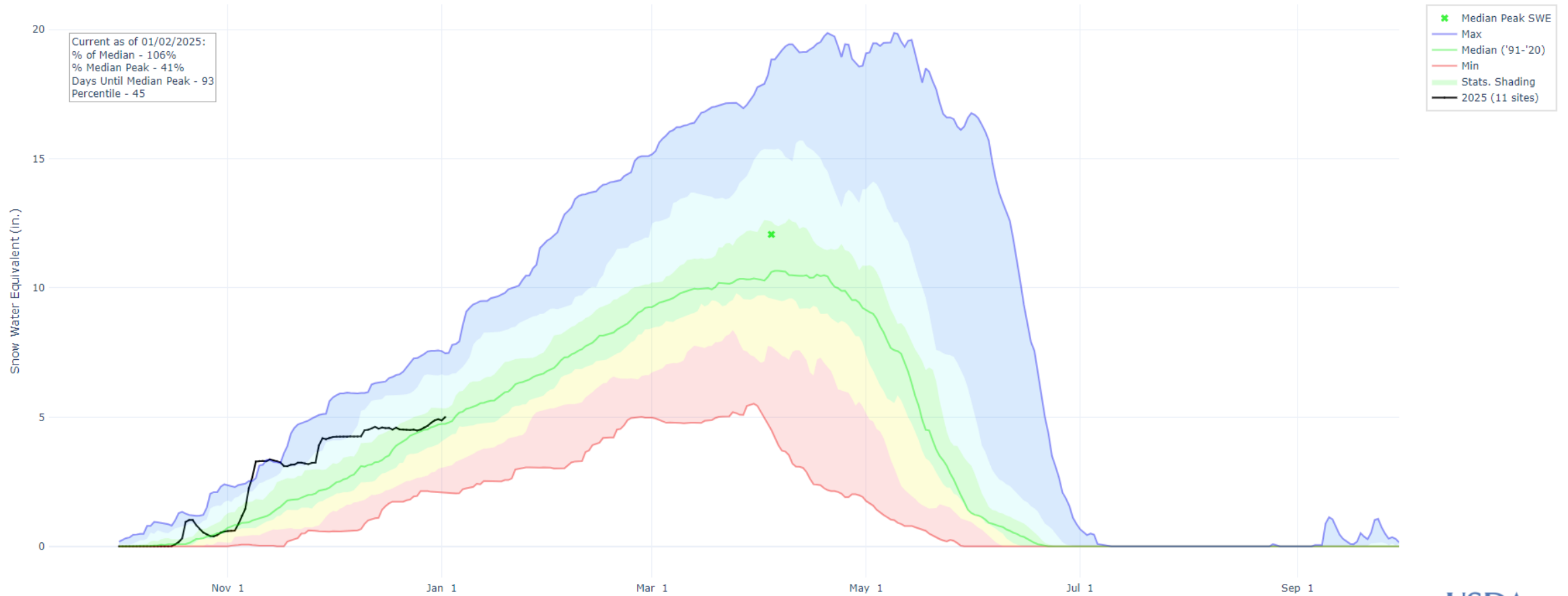
Pacific Islands and Virgin Islands Author(s):

[Brad Rippey](#), U.S. Department of Agriculture

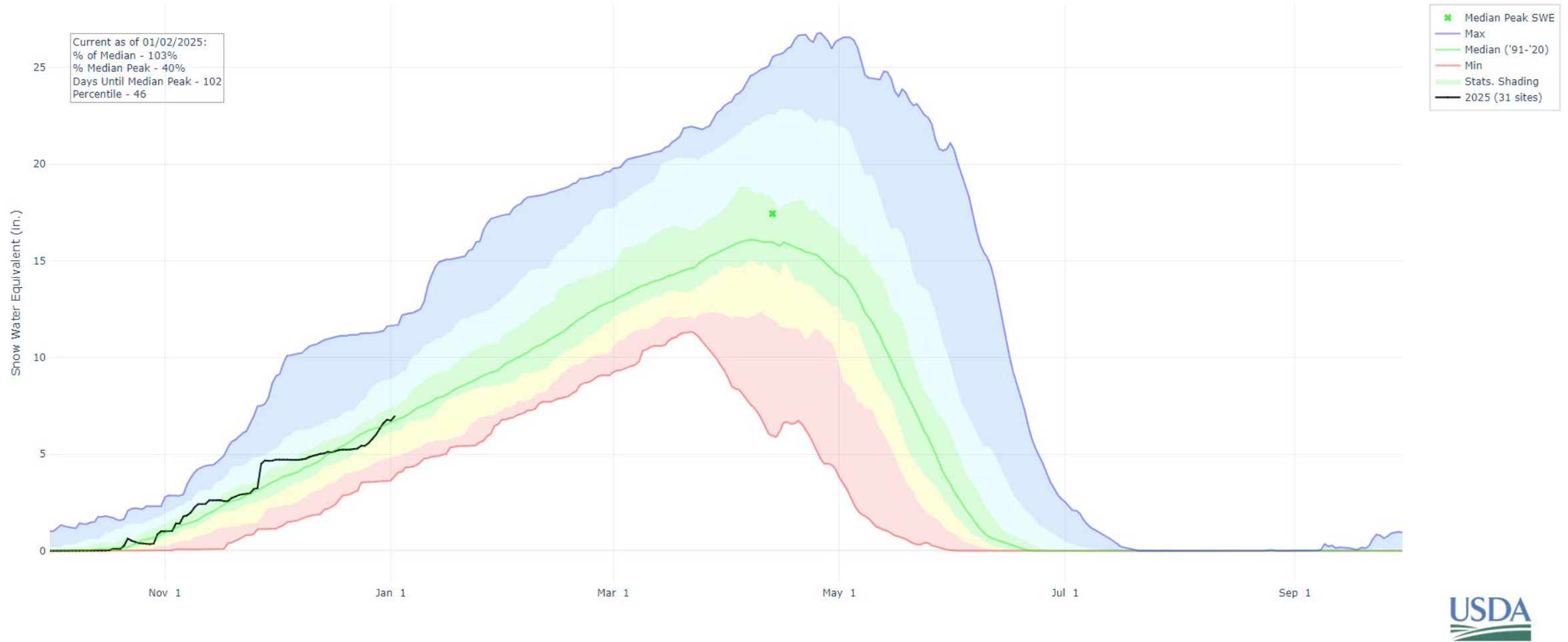




# Snowpack in the Arkansas River Basin is 103% of normal as of December 31, 2024



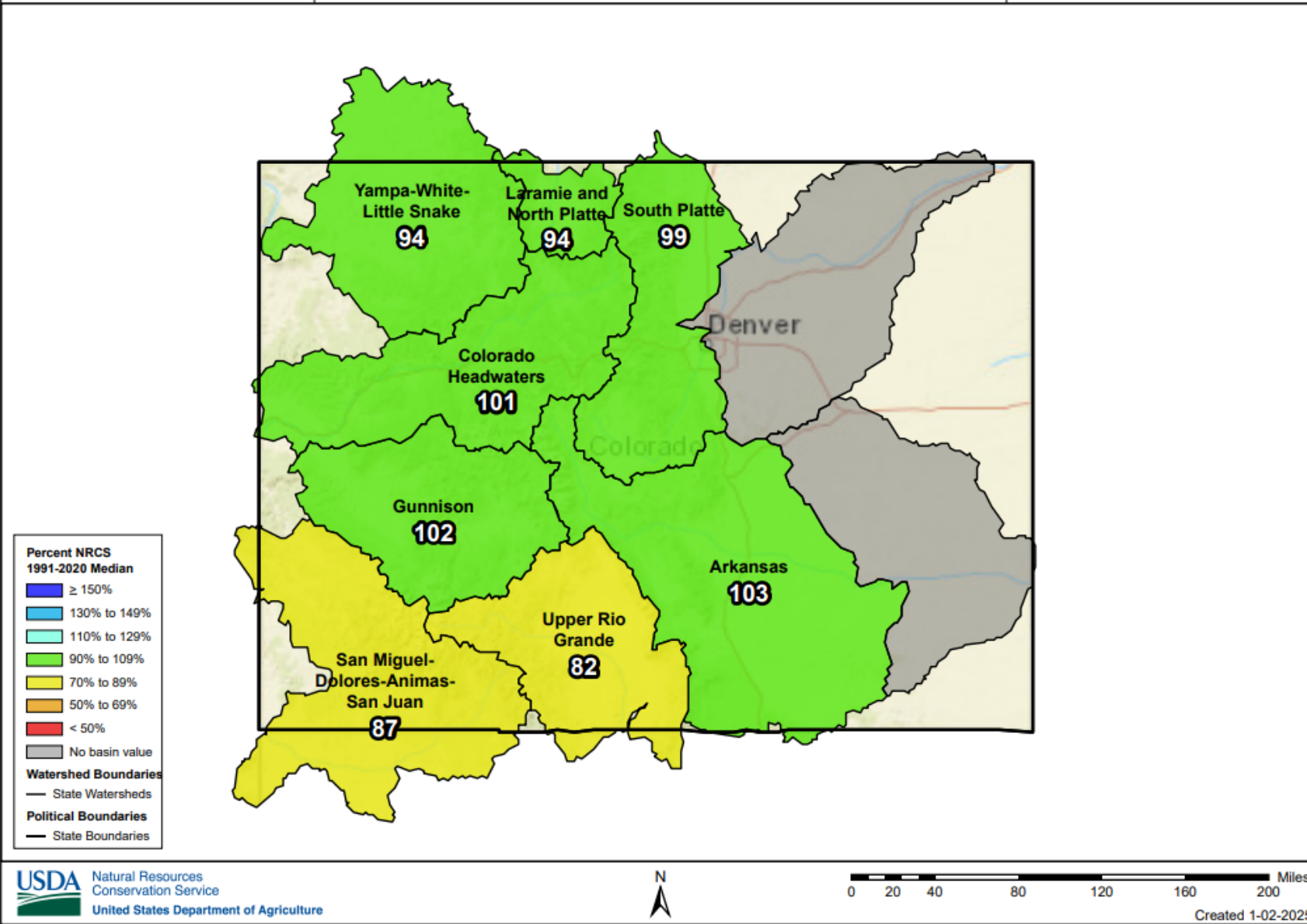
# Snowpack in the Colorado River Headwaters Basin is 101% of normal as of December 31, 2024



Snow Water Equivalent

Percent NRCS 1991-2020 Median

End of December, 2024







# 2024 Demands

## December

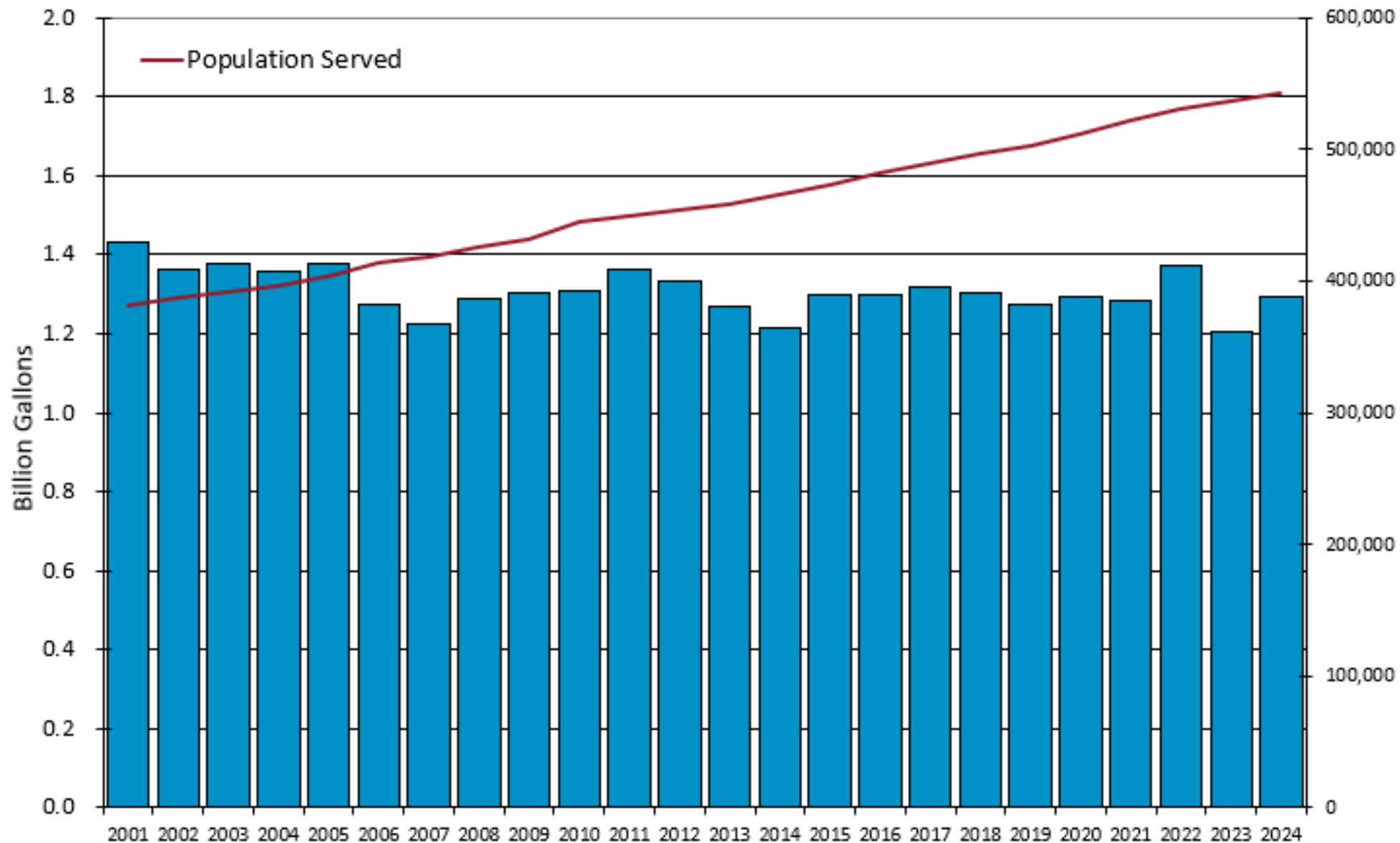
- Averaged 41.7 MGD
- 7.2% greater than December 2023

## 2024 Year to Date through December 31

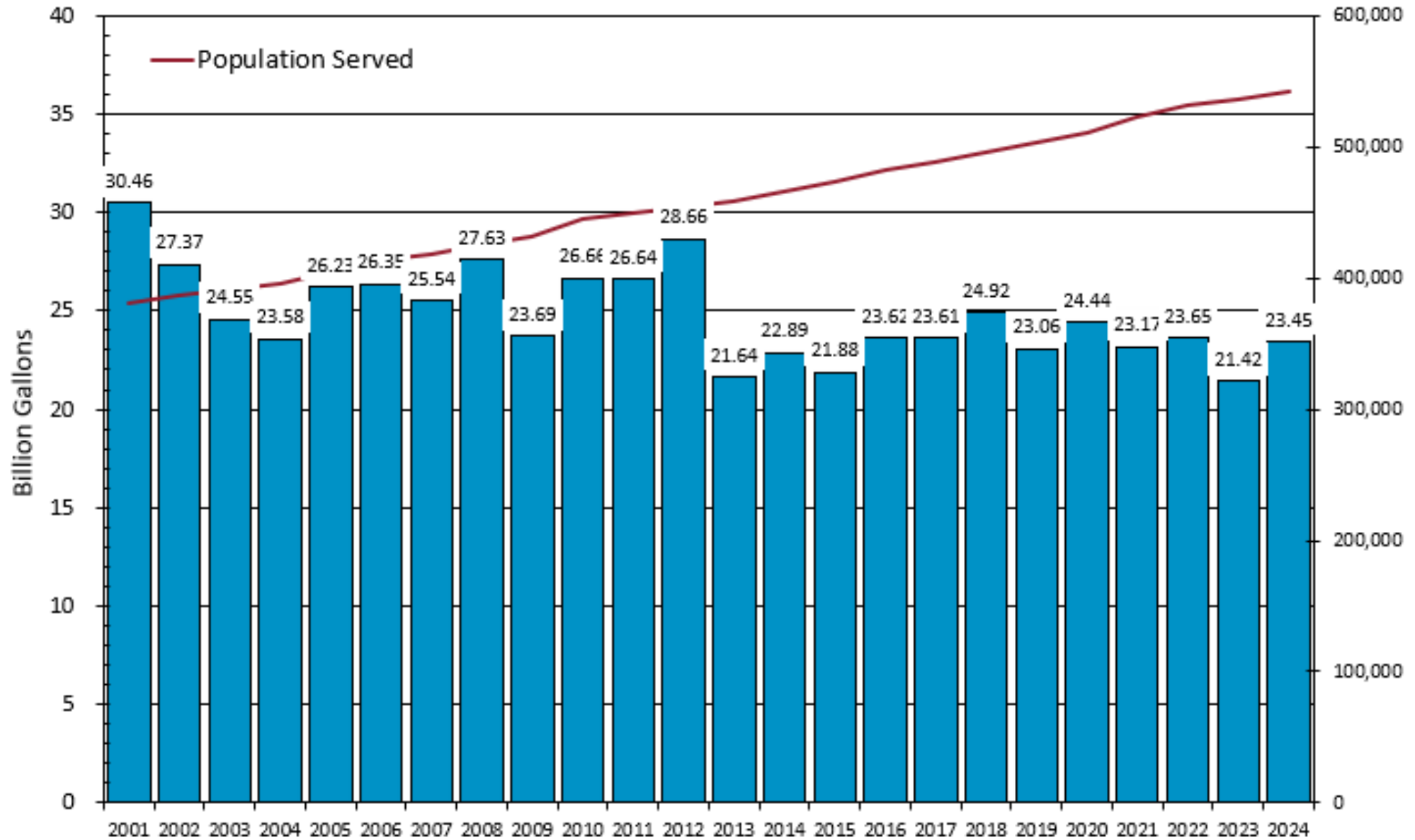
- Averaging 64.1 MGD, 23.4 BG total
  - 9.7% more than December 2023
  - 2.1 Billion Gallons more than 2023



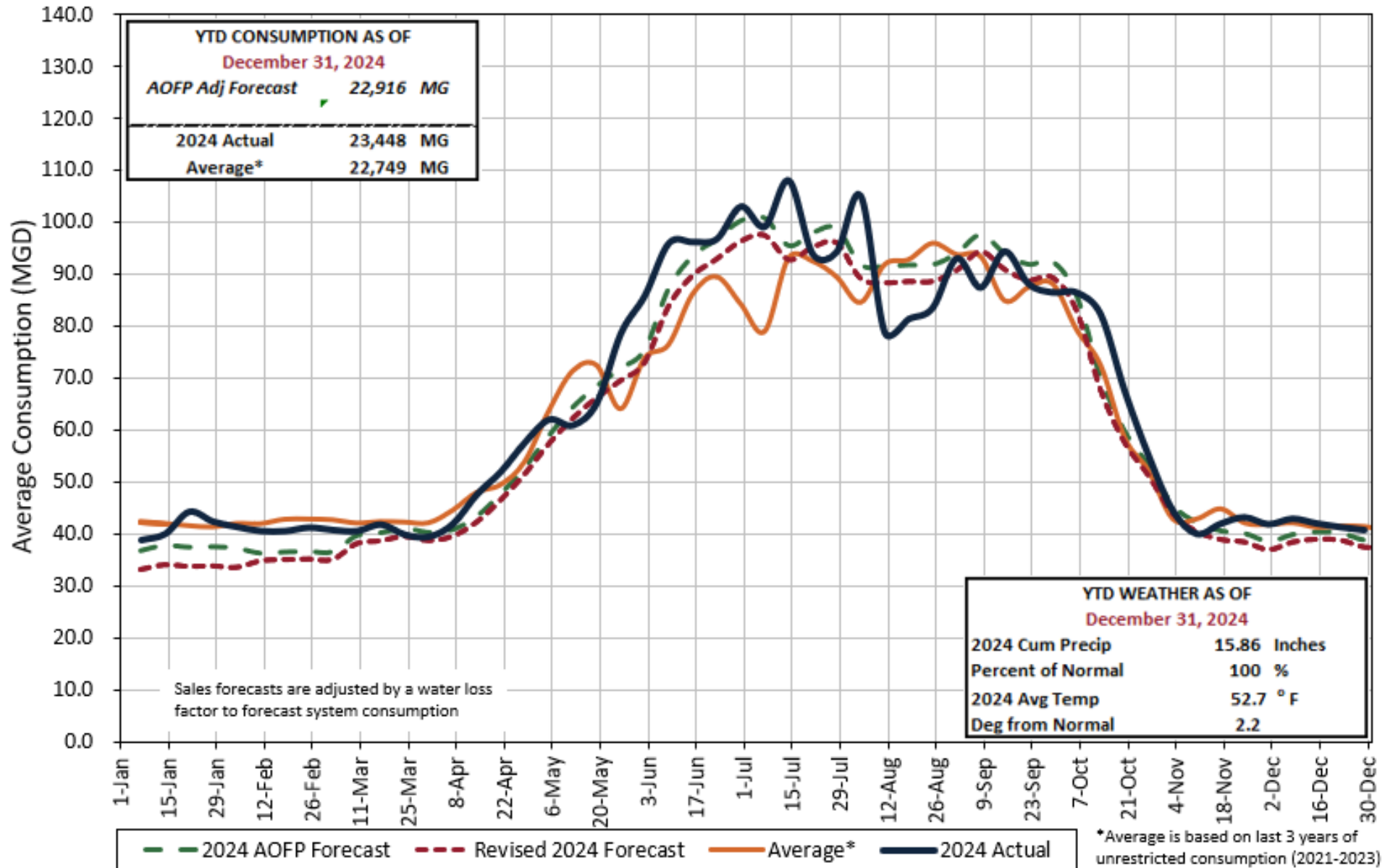
# Monthly Water Use for December



# Total Annual Water Use



## 2024 Actual Consumption (Weekly Data)







# Reservoir Levels

December 31, 2024

- Pikes Peak 55 %
  - 91-20 Avg. 63 %
- Rampart 67 %
  - 91-20 Avg. 72 %
- Local Total 62 %
  - 91-20 Avg. 68 %
- System Total 79 %
  - 91-20 Avg. 73 %



Upper Blue Reservoir



### Colorado Springs' System Wide Storage:

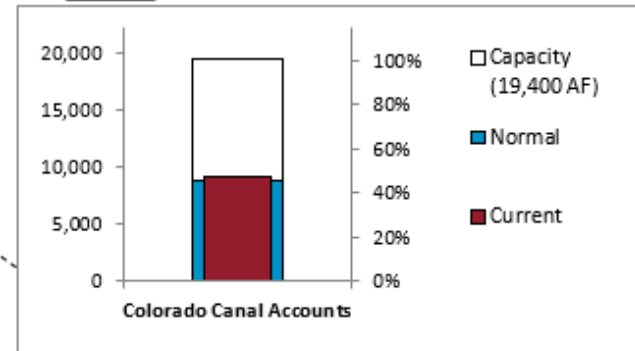
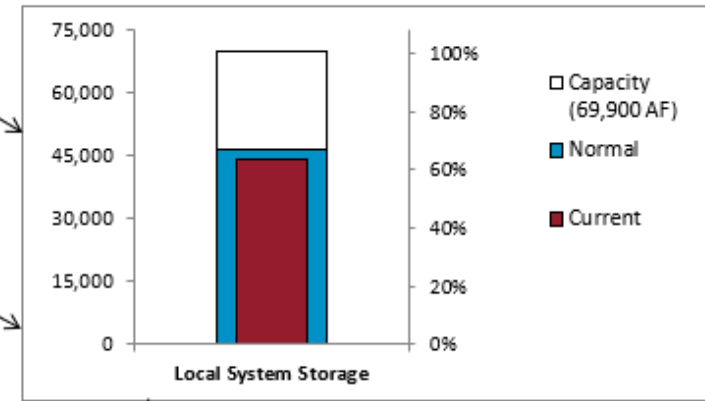
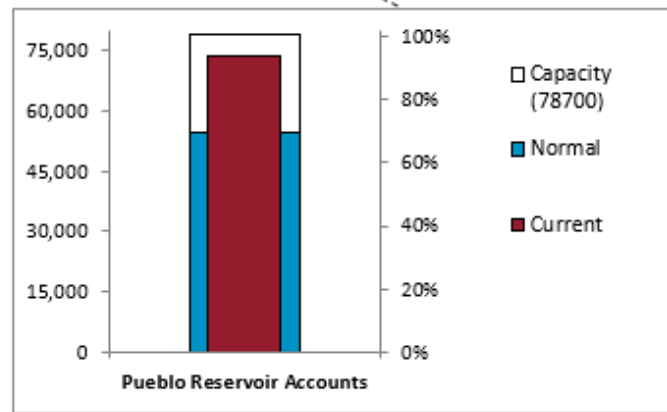
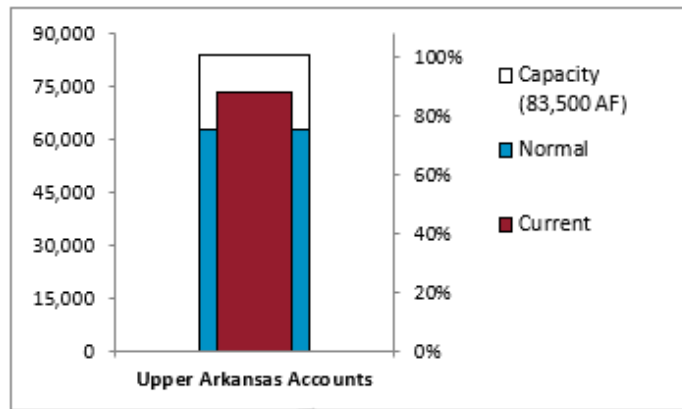
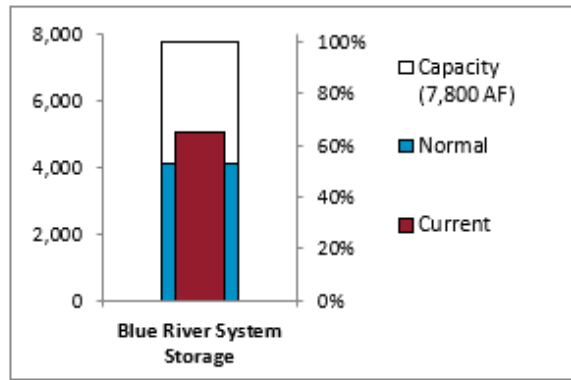
**December 31, 2024**    **206,200 af**

**79.4 %**

**2001-2022 avg**    **176,400 af**

**67.9 %**

**Average YTD Demand**    **64.1 MGD**

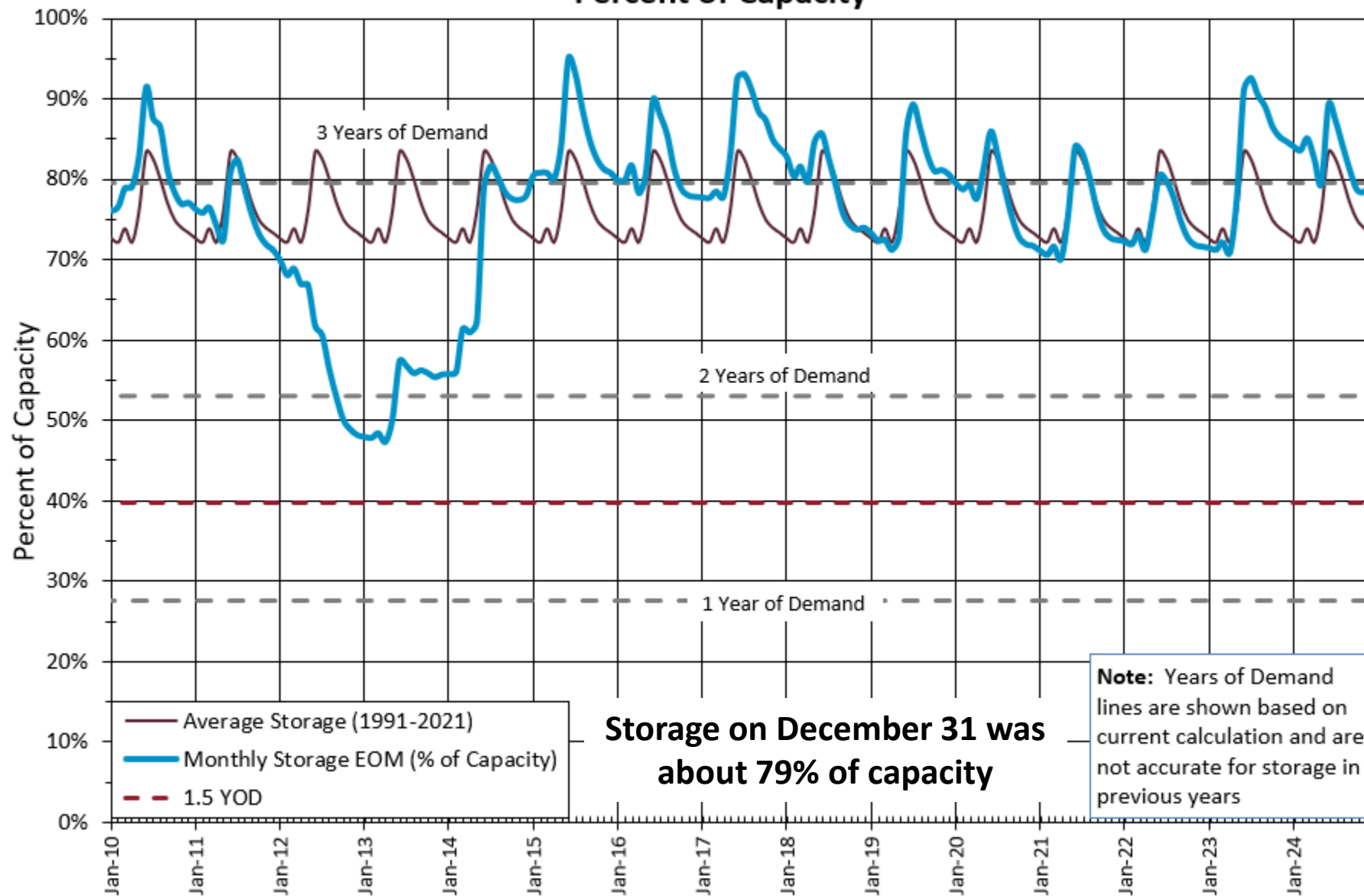


MAX. 20 MGD

MAX. 68 MGD



## Monthly Storage Percent of Capacity







# Water Outlook

- Situation Outlook Summary
  - System-wide storage is at 79.4% of capacity, about 6% above our long-term average
  - About 3.0 years of demand in storage, based on the past 3 years of demand
  - Have 218 days of demand in local storage
- Three-month outlook predicts
  - Slightly higher chances for above normal temperatures across Southwest Colorado
  - Equal chances for normal precipitation in Northern Colorado with increasing chances for below normal precipitation across Southern Colorado
- We continue to monitor precipitation, demand and storage to maximize available water supply





# Operational Notes

## Storage Conditions

- South Catamount Reservoir capacity remains restricted for planned dam maintenance
- South Suburban Reservoir is drained for outlet work repairs



Colorado Springs Utilities<sup>®</sup>

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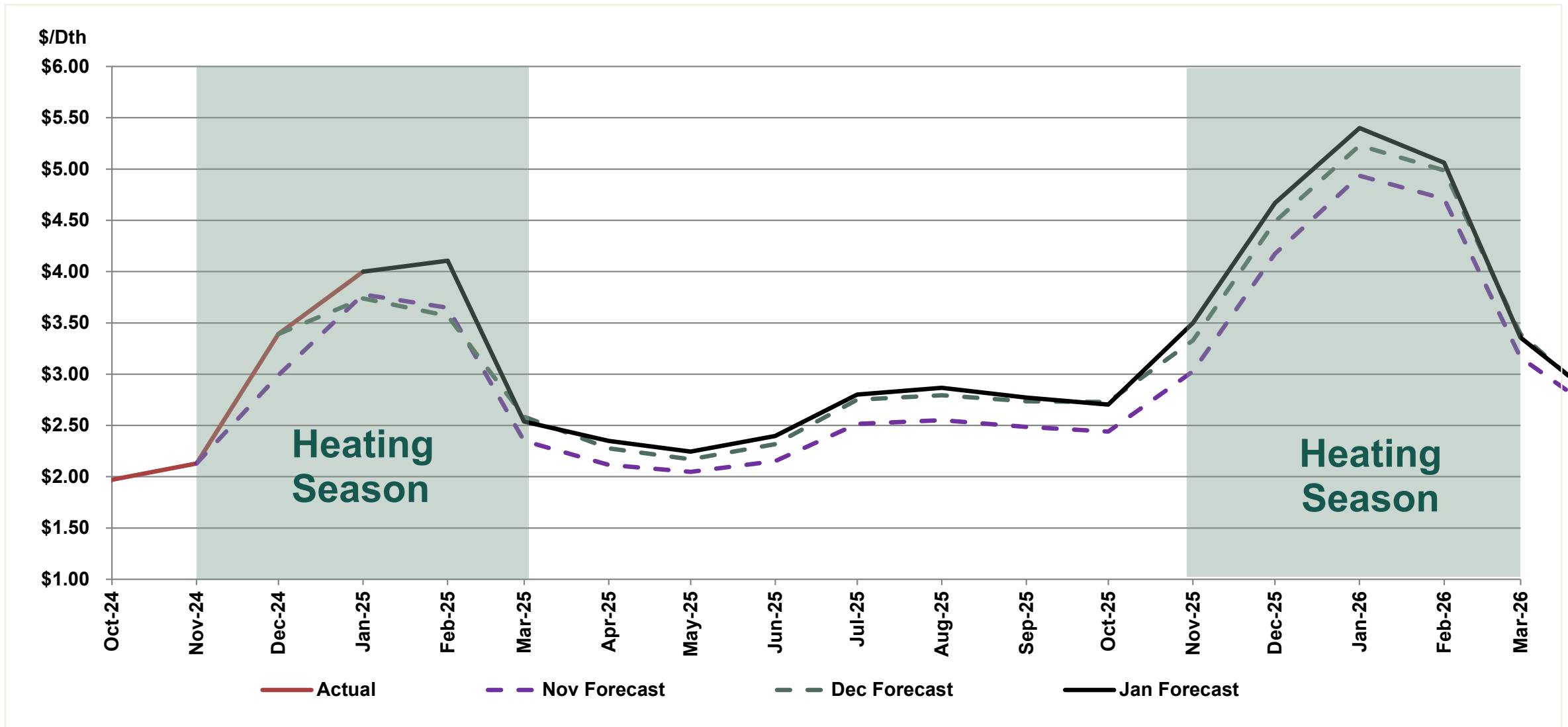
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# **Electric Cost Adjustment Gas Cost Adjustment**

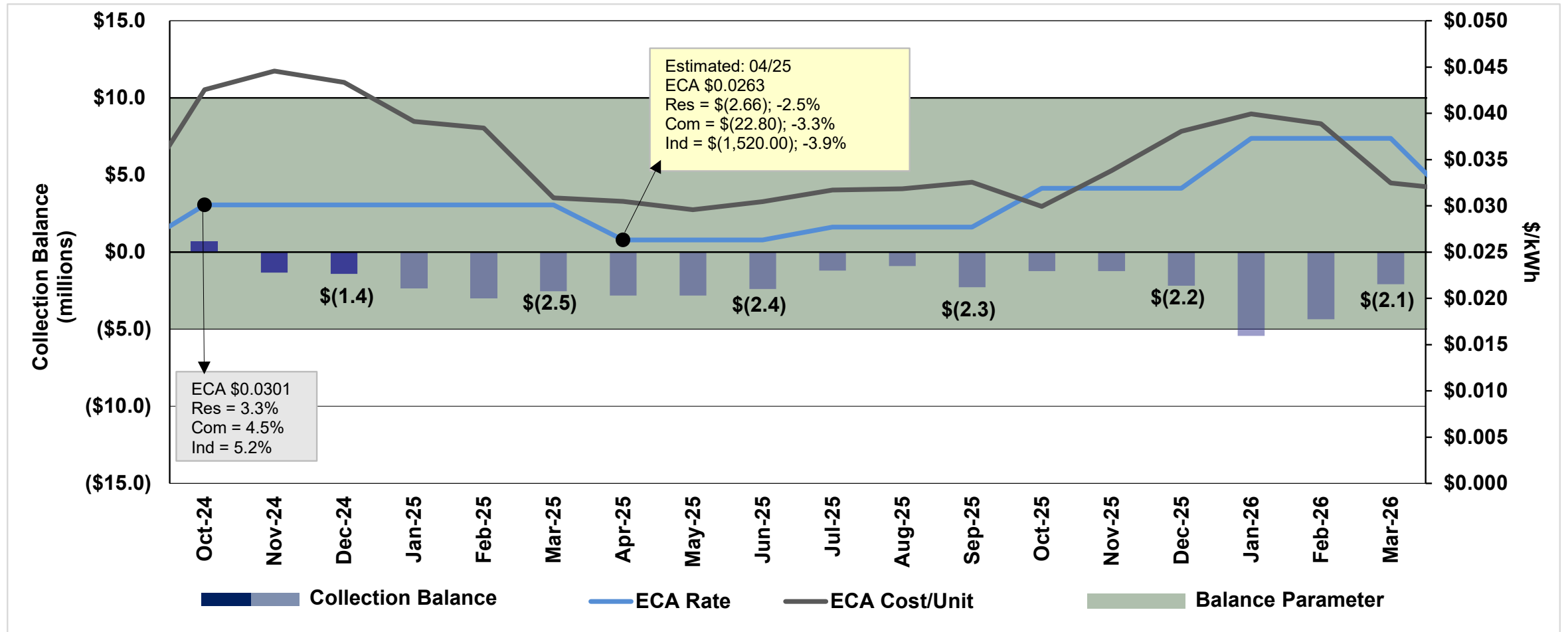
Scott Shirola, Pricing and Rates Manager

January 22, 2025

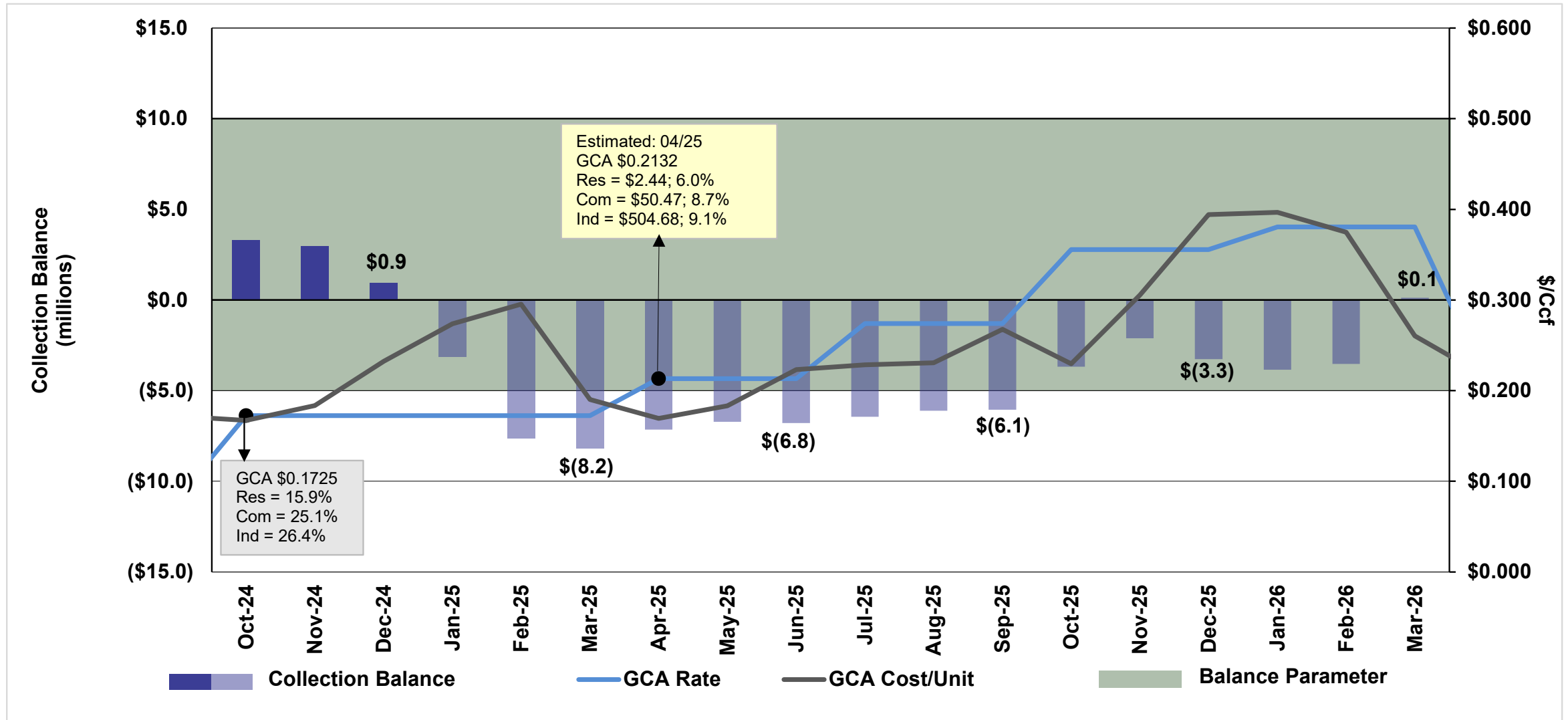
# Natural Gas Prices as of January 1, 2025



# ECA Projections January 2025



# GCA Projections January 2025







Colorado Springs Utilities<sup>®</sup>

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# Board Memo Agenda Item Staff Report

<b>Date:</b> <small>(Date of Utilities Board Meeting)</small>	January 22, 2025		
<b>To:</b>	Utilities Board		
<b>From:</b>	Travas Deal, Chief Executive Officer		
<b>Subject:</b>	Utilities Policy Advisory Committee (UPAC) Nuclear Generation Assignment Update		
<b>NARRATIVE:</b>			
<b>Desired Action:</b> Choose only one	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Information		
<b>Executive Summary:</b>	<p>The Utilities Policy Advisory Committee (UPAC) is an advisory committee directed by the Utilities Board that reviews, analyzes, and provides recommendations on specific issues or policies.</p> <p>At the June 18, 2024, Utilities Board meeting the nuclear generation study was assigned to UPAC.</p> <p>UPAC is nearing the end of their research on the assignment and are preparing to provide a recommendation to the Utilities Board in February or March. At the Jan. 22 meeting, Committee Member Larry Barrett will provide an overview and update on the information they have gathered thus far.</p>		
<b>Benefits:</b>	UPAC's recommendations provide valuable insight for the Utilities Board to consider on specific policy or research-based issues.		
<b>Board Policy:</b> <small>If this impacts one of the board policies, indicate that here.</small>	Operational Resources P-5		
<b>Cost / Budget:</b> <small>Include the projected cost or budget here.</small>	N/A		
<b>Affected Parties:</b> <small>This could include community groups, specific City Council Districts, other utilities, nonprofit organizations, certain neighborhoods, Colorado Springs Utilities employees, etc.</small>	Utilities Board members, Utilities Policy Advisory Committee members, Colorado Springs Utilities staff and customers		
<b>Alternatives:</b>	N/A		
<b>Submitter:</b>	Bethany Schoemer	<b>Email Address:</b>	bschoemer@csu.org
<b>Division:</b>	Administration and Human Resources	<b>Phone Number:</b>	719-668-3811
<b>Department:</b>	Public Affairs	<b>Date Submitted:</b>	January 2, 2025
<b>SPG Staff Use Only:</b>	Consent Calendar <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Item Number 08
<b>ITEMS SUBMITTED AFTER THE DEADLINE WILL BE POSTPONED UNTIL THE NEXT UTILITIES BOARD MEETING.</b>			





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# **Utilities Policy Advisory Committee Nuclear Generation Assignment Update**

Larry Barrett, UPAC



# Purpose

To examine nuclear power options for Colorado Springs Utilities



# Questions to examine:

1. What should Springs Utilities be doing to prepare for nuclear power generation in the future?
2. What is the state of the technology (SMRs, etc.)?
3. What is the cost range for different options? Should cost be seen as prohibitive?
4. What are the environmental pros and cons, including waste disposal and emissions?
5. Are the water constraints in Colorado a prohibitive factor?
6. What is the regulatory environment in Colorado and nationally?

# Questions to examine continued:

7. Are there federal or other funding or research opportunities that Springs Utilities should investigate?
8. How long does permitting take?
9. What is being done in the southwest and Rocky Mountain region – where similar water limitations and climate and altitude are found (i.e. projects in Wyoming)?
10. What are the opportunities for partnerships and collaboration?
11. What is recommended for the frequency of UPAC re-examining this topic, including for the EIRP?
12. Based on this assignments' findings, what areas need further evaluation by UPAC?

# Nuclear Power Guest Presentations

- Colorado Springs Utilities (nuclear, military key account manager and public preference data)
- Colorado Energy Office
- American Public Power Association
- Grant County (WA) Public Utility District
- Utah Associated Municipal Power Systems
- TerraPower
- Bechtel





# Next Steps

## February 5 and March 5 UPAC Meetings:

- Continue to discuss and refine final recommendation to the Utilities Board.

## March 19 Utilities Board Meeting

- UPAC will present their final recommendation on the assignment



# Questions

# Board Memo Agenda Item

## Staff Report

<b>Date:</b> (Date of Utilities Board Meeting)	January 22, 2025		
<b>To:</b>	Utilities Board		
<b>From:</b>	Travas Deal, Chief Executive Officer		
<b>Subject:</b>	PHMSA – Notice of Proposed Safety Order (NOPSO) Work Plan Approval		
<b>NARRATIVE:</b>			
<b>Desired Action:</b> Choose only one	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Discussion <input type="checkbox"/> Information		
<b>Executive Summary:</b>	<p>Colorado Springs Utilities received a Notice of Proposed Safety Order (NOPSO) from the Pipeline &amp; Hazardous Materials Safety Administration (PHMSA) on Oct. 21, 2024 as part of the transition of compliance/enforcement authority from the Colorado Public Utilities Commission (PUC) to PHMSA. The NOPSO identified issues with Colorado Springs Utilities' natural gas distribution system and its Distribution Integrity Management Program (DIMP) that must be addressed by Springs Utilities.</p> <p>Per the NOPSO, Colorado Springs Utilities is required to submit a work plan with PHMSA to address the deficiencies by Jan. 31, 2025.</p> <p>Based on discussions with PHMSA, Colorado Springs Utilities staff has prepared a draft work plan to complete the work identified in the NOPSO over the next 10 years. The intent of the presentation to the Board is to provide an overview of the draft work plan and obtain Board approval of the work plan prior to submission of the work plan to PHMSA.</p>		
<b>Benefits:</b>	Compliance with federal PHMSA requirements		
<b>Board Policy:</b> If this impacts one of the board policies, indicate that here.	N/A		
<b>Cost / Budget:</b> Include the projected cost or budget here.	\$300,000,000 over 10 years (\$30,000,000/year)		
<b>Affected Parties:</b> This could include community groups, specific City Council Districts, other utilities, nonprofit organizations, certain neighborhoods, Colorado Springs Utilities employees, etc.	N/A		
<b>Alternatives:</b>	No alternative, we must comply.		
<b>Submitter:</b>	Somer Mese	<b>Email Address:</b>	smese@csu.org
<b>Division:</b>	Operations	<b>Phone Number:</b>	719.668.8103
<b>Department:</b>		<b>Date Submitted:</b>	December 26, 2024
<b>SPG Staff Use Only:</b>	Consent Calendar <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Item Number 09

ITEMS SUBMITTED AFTER THE DEADLINE WILL BE POSTPONED UNTIL THE NEXT UTILITIES BOARD MEETING.





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# **DIMP Acceleration Plan & PHMSA NOPSO Response**

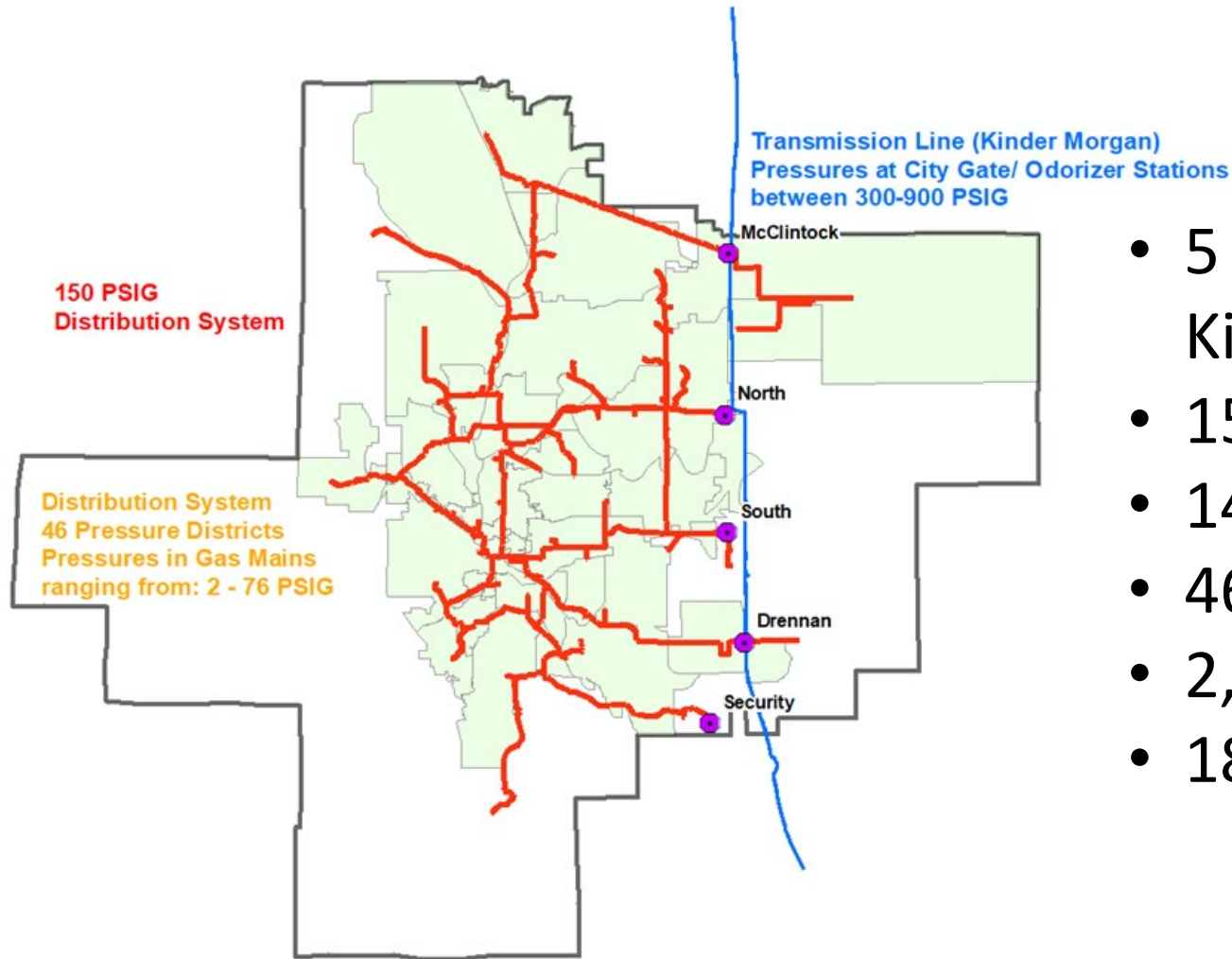
01/22/2025 – Utilities Board Meeting

Nate De Kock, Supervisor Gas Operations Engineering Group

# Agenda

1. Gas System Overview
2. DIMP Requirements
3. Progress and Current Status
4. Gas System Current Status
5. DIMP Acceleration Plan
6. PHMSA Notice of Proposed Safety Order (NOPSO)
7. Verbal Agreement for Remediation Plan
8. Execution Ramp Up Approach
9. System Safety

# Gas System Overview



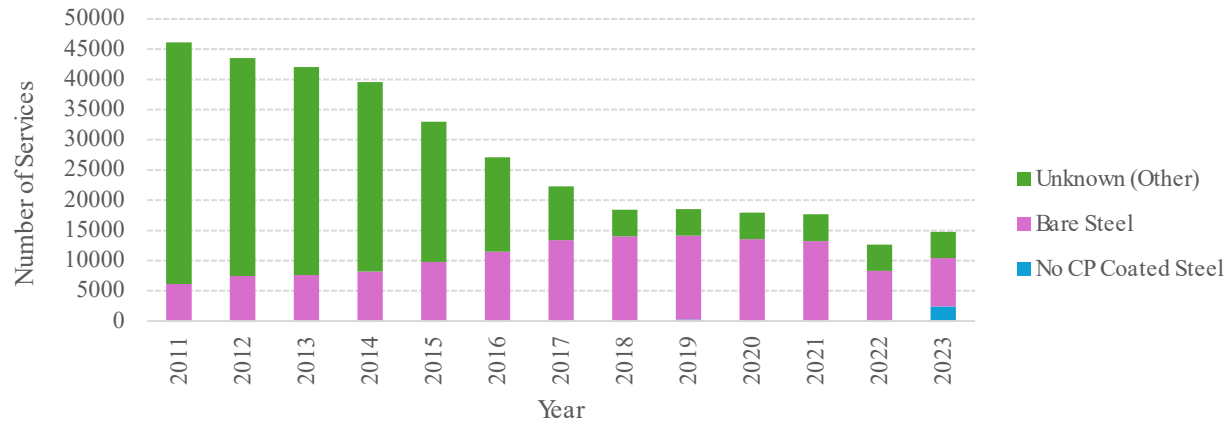
- 5 Gate Stations Receiving Gas from Kinder Morgan
- 157 Miles of 150 PSIG Backbone
- 141 Regulator Stations
- 46 Pressure Districts
- 2,750 Miles of Main Piping
- 185,677 Service Lines

# Distribution Integrity Management Program Requirements

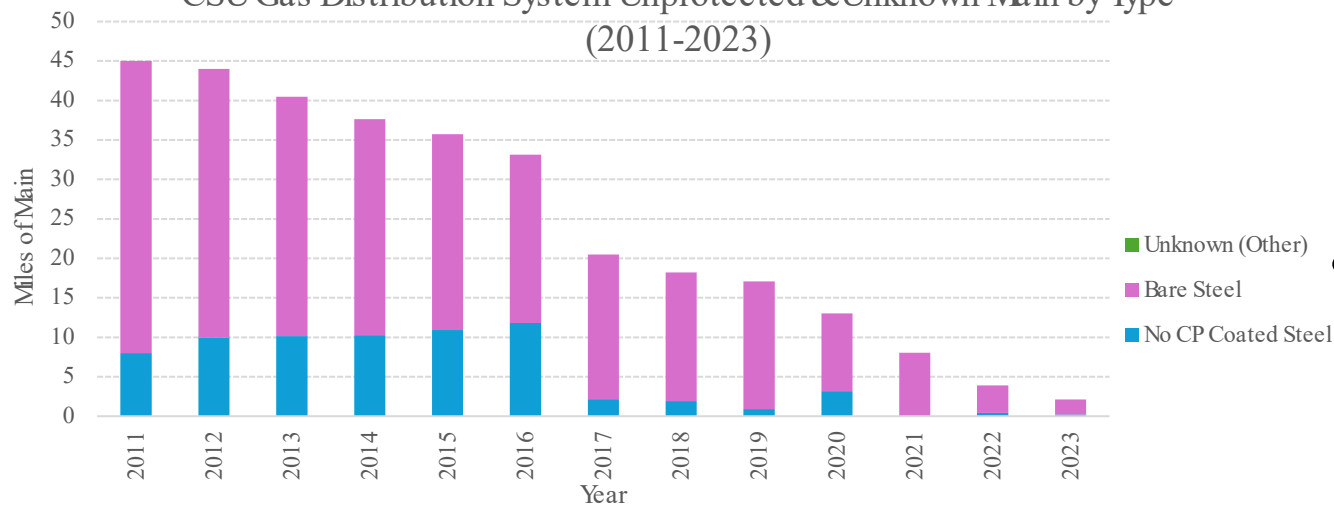
- **49 Code of Federal Regulations, Part 192, Subpart P – Published December 4th, 2009 – “Pipeline Safety: Integrity Management Program for Gas Distribution Pipelines”**
- **§192.1005 Gas Distribution Operators needed to have a Published DIMP Program Plan by August 2nd, 2011**
- **Required Elements of a DIMP Program for all Gas Distribution Operators**
  - Know Your System
  - Identify Threats
  - Evaluate and Rank Risk
  - Identify and Implement Measures to Reduce Risk
  - Measure Performance, Monitor Results and Evaluate Effectiveness
  - Periodic Evaluation and Improvement
  - Report Results

# Progress and Current Status

CSU Gas Distribution System Unprotected & Unknown Services by Type (2011-2023)



CSU Gas Distribution System Unprotected & Unknown Main by Type (2011-2023)



- Significant progress made in improving system knowledge
- Still additional work to do
- Conversions from database systems have improved visibility on our system
- Conservative reporting for unknown assets



# Gas System Current Status

- Targeted assets for proactive replacement
  - Bare & cathodically unprotected steel
  - Inside meters and services under structure
  - Vintage Plastics
  - Aging protected steel
- Investigate and address unknown assets

PART B - SYSTEM DESCRIPTION											
1.GENERAL											
	STEEL				PLASTIC	CAST/ WROUGHT IRON	DUCTILE IRON	COPPER	OTHER	RECONDITION ED CAST IRON	SYSTEM TOTAL
	UNPROTECTED		CATHODICALLY PROTECTED								
	BARE	COATED	BARE	COATED							
MILES OF MAIN	1.87	0.22	0	808.493	1941.126	0	0	0	0	0	2751.709
NO. OF SERVICES	8001	2412	0	15616	155301	0	0	0	4347	0	185677

# DIMP Acceleration Plan

- Current Pace
  - 5.4 miles of main and 567 services per year
  - 80-year timeframe to complete backlog
- Acceleration Plan
  - 60+ additional miles of main & 11,600 service lines over 10 years
  - Require approximately 10 contracted crews
  - Requires additional positions to scope work, oversee contractors, conduct QC, and ensure systems of record are updated
- Beyond 10-Year Completion
  - Ongoing compliance obligations
  - DIMP continues indefinitely

# PHMSA Notice of Proposed Safety Order (NOPSO)

- PHMSA Issued Formal NOPSO to Utilities CEO on October 21, 2024
- Concerns of active corrosion on Bare Steel Assets Concerned with Utilities 80-Year replacement timeframe to remove all bare steel from its system
- Risk Mitigation – Leak survey every quarter on all affected pipe
- Repair all leaks found on affected assets within 6 months
- Required Utilities to develop an Action Plan and submit to PHMSA by January 31, 2025

# Verbal Agreement for Remediation Plan

- Met with PHMSA on November 14, 2024 and November 21, 2024
- Replacement of Affected Assets within a 10-year timeframe
- 1 Year leak survey for affected assets
- Repair non-hazardous leaks within 12-15 month timeframe (matches existing Utilities standards)
- Utilities will provide Quarterly Updates on progress to PHMSA until all Affected Pipe has been replaced or otherwise remediated

# Execution Ramp Up Approach

- Utilities is planning to use external design, construction, and QC contracts to ramp up to 10 external construction crews replacing DIMP targeted infrastructure over the next decade
- All affected steel pipe referenced in NOPSO will be replaced in addition to vintage plastics and other aging infrastructure when full projects are targeted
- Affected pipe will be targeted in the next 5 years before tapering off into other material replacements



# System Safety

- Immediate response to any hazardous leaks
- Continuing to conduct leak surveys more frequently than required by code
- Proactively replacing assets per our DIMP plan
- DIMP acceleration designed to proactively address areas of current and future concern

# Questions?



Colorado Springs Utilities<sup>®</sup>

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# Board Memo Agenda Item

## Staff Report

<b>Date:</b> (Date of Utilities Board Meeting)	January 22, 2025		
<b>To:</b>	Utilities Board		
<b>From:</b>	Travas Deal, Chief Executive Officer		
<b>Subject:</b>	Disposal of Property near S. Marksheffel Road		
<b>NARRATIVE:</b>			
<b>Desired Action:</b> Choose only one	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Discussion <input type="checkbox"/> Information		
<b>Executive Summary:</b>	<p>In the early 1990's, The City of Colorado Springs on behalf of its enterprise Colorado Springs Utilities purchased properties for a future substation site on Marksheffel Road east of the airport, including the property known as El Paso County Tax Schedule Number 5400000263 (the "Property").</p> <p>When El Paso County realigned and reconstructed Marksheffel Road the Property was divided into two portions. The adjacent property owner to the west of the Property, Contrarian Airport LLC, is unable to access Marksheffel Road due to the alignment change. After several discussions with Contrarian Airport LLC and Public Works it was determined the best way to access Marksheffel Road was through a portion of the Property located on the west side of Markesheffel Road.</p> <p>Springs Utilities determined that it does not need to retain fee ownership of the portion of the Property, provided that it retains a utility and public improvement easement, and is in support of disposing of the westerly portion of the Property to Contrarian Airport LLC as a logical purchaser. The portion of the Property subject to the PSA is sandwiched between the Marksheffel right of way and property owned by Contrarian Airport LLC. Utilities has verified with the City Public Works Department that the portion of the Property subject to the PSA (a) is not independently developable; (b) the property could reasonably be owned and maintained by only Contrarian Airport LLC as the only adjacent property owner, and (c) the fair market value of the property is less than \$100,000.</p>		
<b>Benefits:</b>	Springs Utilities will retain a public improvement easement over the entire portion of the property subject to the PSA		
<b>Board Policy:</b> If this impacts one of the board policies, indicate that here.	N/A		
<b>Cost / Budget:</b> Include the projected cost or budget here.	Will receive \$20,000 for sale of property		
<b>Affected Parties:</b> This could include community groups, specific City Council Districts, other utilities, nonprofit organizations, certain neighborhoods, Colorado Springs Utilities employees, etc.	Colorado Springs Utilities, City of Colorado Springs Real Estate Services Office		
<b>Alternatives:</b>	Do not approve and retain ownership of the property.		
<b>Submitter:</b>	Jessica Davis	<b>Email Address:</b>	jedavis@csu.org
<b>Division:</b>	SPP	<b>Phone Number:</b>	719-668-7581

<b>Department:</b>	Land Resource Management	<b>Date Submitted:</b>	January 6, 2025
<b>SPG Staff Use Only:</b>	Consent Calendar <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Item Number 10	
ITEMS SUBMITTED AFTER THE DEADLINE WILL BE POSTPONED UNTIL THE NEXT UTILITIES BOARD MEETING.			





Colorado Springs Utilities  
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# **Request to Dispose of Real Property at South Marksheffel Road as Surplus and to One Logical Purchaser**

Jessica Davis  
Land Resource Manager  
January 22, 2025



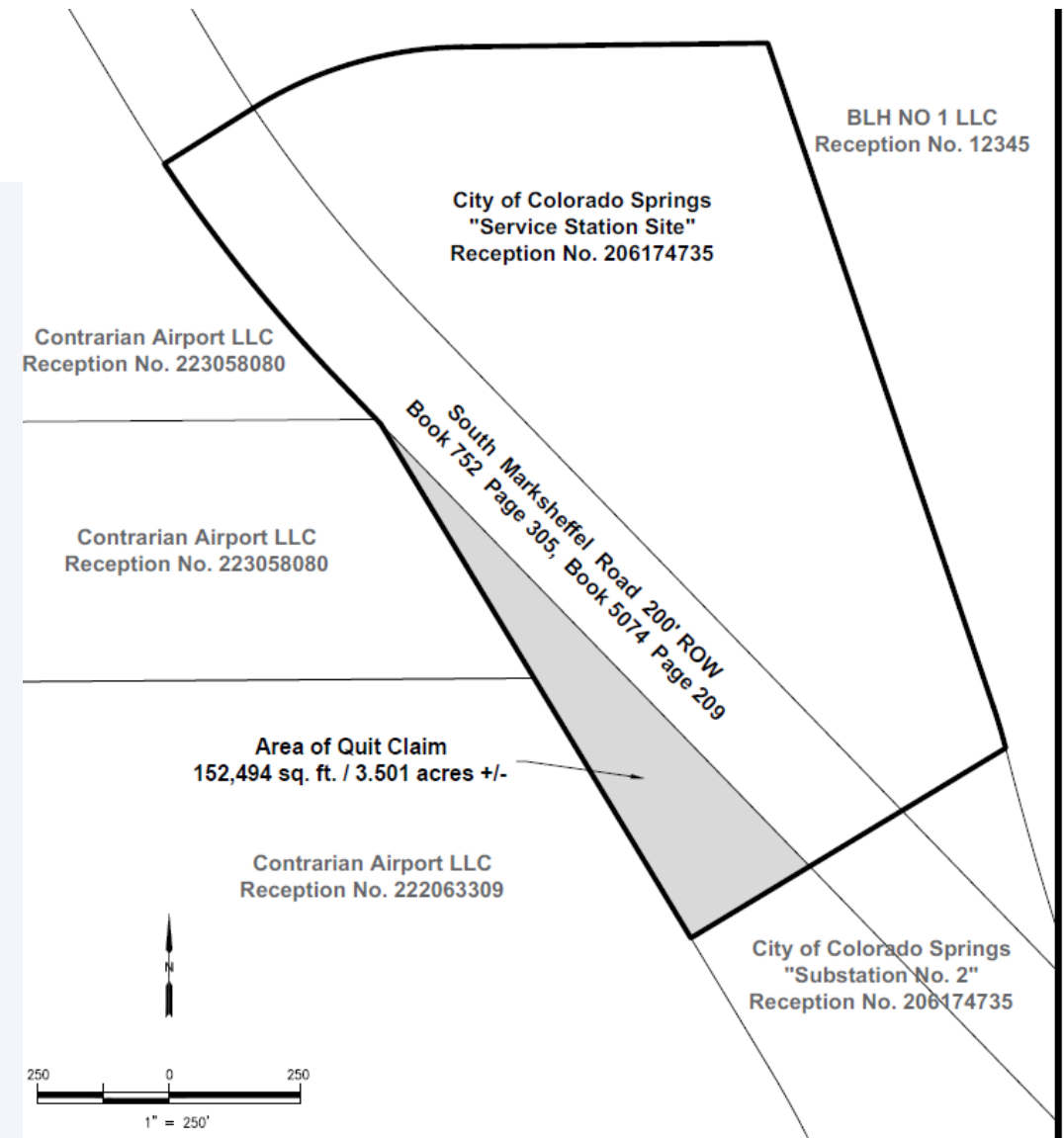
# Background

- Property – S. Marksheffel Rd
  - TSN: 5400000263
- Purchased for future substation site in the early 1990's
- Marksheffel Rd reconstruction divided property into two portions
- Adjacent owner would like to acquire property to access Marksheffel Rd for future development



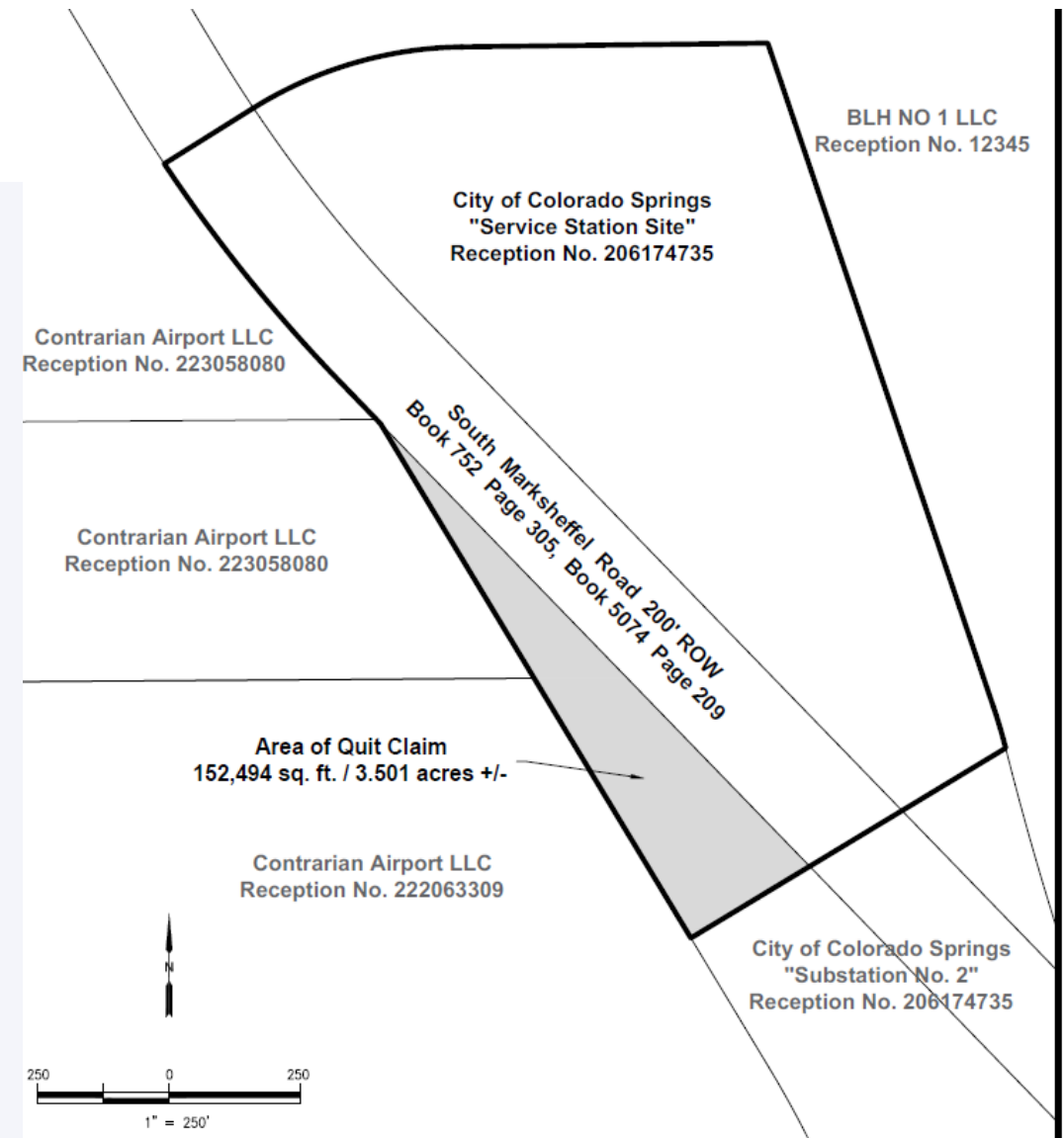
# Disposition

- Declare property Surplus
  - Required under RES Manual 5.3
  - Property on east side of Marksheffel Rd can be used for Utilities infrastructure
  - Disposal property is 3.5 acres-not independently developable for Utilities purposes
- Reserving public improvement and utility easement covering entire parcel
  - Any possible future Utilities needs would be protected by easement



# Disposition

- One Logical Purchaser
  - Location:
    - Property not independently developable and
    - Property could reasonably be owned or maintained by only one adjacent property owner
      - Buyer is only adjacent property owner
  - De Minimis Transaction
    - Property not Independently Developable
    - Property valued at \$20,000
      - Based on an independent appraiser



# Next Steps

- Forward a Resolution Declaring Property Surplus and Authorizing Disposal to One Logical Purchaser to City Council for Approval
- Timing:
  - February 11 – Regular City Council Meeting





Colorado Springs Utilities<sup>®</sup>

*It's how we're all connected*



# Board Memo Agenda Item

## Staff Report

<b>Date:</b> (Date of Utilities Board Meeting)	January 22, 2025		
<b>To:</b>	Utilities Board		
<b>From:</b>	Travas Deal, Chief Executive Officer		
<b>Subject:</b>	Purchase of Finish Water Easements w/ Public Works' Project		
<b>NARRATIVE:</b>			
<b>Desired Action:</b> Choose only one	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Discussion <input type="checkbox"/> Information		
<b>Executive Summary:</b>	<p>The City of Colorado Springs' Public Works department is currently working on widening Marksheffel Road – North Carefree to Dublin Project. Working with Public Works, Springs Utilities identified future easement needs along this corridor for our finished water system. The properties to be acquired include permanent easements for the benefit of Springs Utilities. The costs of acquiring those easements will be reimbursed to Pikes Peak Rural Transportation Authority pursuant to an existing agreement.</p> <p>A utility easement is needed on the property identified by TSN: 5321001006, owned by Gerald M. and Sharon A. Oleszek, which will cost a total of \$177,931.88. Pursuant to the City's Real Estate Manual this acquisition will require the approval of both the Utilities Board and City Council. We are requesting Utilities Board approval of this item. It will be voted on by City Council at its formal meeting on Jan. 28, 2025.</p>		
<b>Benefits:</b>	Acquiring an easement needed for a future finished water easement.		
<b>Board Policy:</b> If this impacts one of the board policies, indicate that here.	N/A		
<b>Cost / Budget:</b> Include the projected cost or budget here.	Total cost of the utility easement is \$177,931.88.		
<b>Affected Parties:</b> This could include community groups, specific City Council Districts, other utilities, nonprofit organizations, certain neighborhoods, Colorado Springs Utilities employees, etc.	Colorado Springs Utilities, City of Colorado Springs Real Estate Services Office, Public Works		
<b>Alternatives:</b>	Do not approve and retain ownership of the property.		
<b>Submitter:</b>	Jessica Davis	<b>Email Address:</b>	jedavis@csu.org
<b>Division:</b>	SPP	<b>Phone Number:</b>	719-668-7581
<b>Department:</b>	Land Resource Management	<b>Date Submitted:</b>	January 2, 2025
<b>SPG Staff Use Only:</b>	Consent Calendar <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Item Number 11

ITEMS SUBMITTED AFTER THE DEADLINE WILL BE POSTPONED UNTIL THE NEXT UTILITIES BOARD MEETING.

A RESOLUTION AUTHORIZING THE ACQUISITION OF REAL PROPERTY, PERMANENT EASEMENTS, AND TEMPORARY EASEMENTS USING PPRTA FUNDS FOR THE MARKSHEFFEL ROAD – NORTH CAREFREE TO DUBLIN PROJECT

WHEREAS, in connection with the Marksheffel Road – North Carefree to Dublin Project (“Project”), the City of Colorado Springs Public Works Department has identified the need to acquire permanent easements, temporary easements and real property to be used as an extension of the Marksheffel Road right-of-way, from Gerald M. and Sharon A. Oleszek, and Duane A. and Diane M. Van der Wege. (the “Property Owners”); and

WHEREAS, the acquisition of the real property, permanent easements, and temporary construction easements will allow for the widening of the Marksheffel Road right-of way and the construction of its improvements for the Project; and

WHEREAS, the real property, permanent easements, and temporary construction easements are further described in the attached exhibits and identified in the table below,

Property Owner	TSN	Acquisition Amount	Exhibit
Gerald M. and Sharon A. Oleszek	5321001006	\$706,770.00	A
Duane A. and Diane M. Van Der Wege	5316002018	\$118,400.00	B
Gerald M. and Sharon A. Oleszek	5316002005	\$160,400.00	C
	<b>TOTAL</b>	<b>\$985,570.00</b>	

hereinafter referred to as (the “Properties”); and

WHEREAS, the City of Colorado Springs, on behalf of its Public Works Department desires to purchase and the Property Owners desire to sell the Properties to the City for a total purchase price of \$985,570.00 as shown above; and

WHEREAS, the total purchase price of \$985,570.00 is supported by real estate appraisals conducted by an independent real estate appraiser; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLORADO SPRINGS:**

Section 1. City Council finds the acquisition of the Properties to be in the best interest of the citizens of Colorado Springs.

Section 2. Pursuant to the City of Colorado Springs Procedural Manual for the Acquisition and Disposition of Real Property Interests, Revised 2021 (“Real Estate Manual”), City Council hereby authorizes the acquisition of the Properties for the amount of \$1,459,670.00.

Section 3. The City of Colorado Springs Real Estate Services Manager and the Public Works Director are authorized to enter into Real Estate Purchase and Sale Agreements with the Property Owners and to execute all documents necessary to complete the conveyance.

Section 4. This Resolution is contingent on funding of the Purchase by the Pikes Peak Rural Transportation Authority (“PPRTA”).

Section 5. This Resolution shall be in full force and effect immediately upon its adoption.

Dated at Colorado Springs, Colorado this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Randy Helms, Council President

ATTEST:

\_\_\_\_\_  
Sarah B. Johnson, City Clerk

## EXHIBIT A

PARCEL DESIGNATION	5321001006
OWNER:	GERALD M. OLESZEK

Lot 2, Canty Subdivision according to the Plat thereof recorded August 26, 1982 in Plat Book R-3 at page 51 of the records of the El Paso County, Colorado Clerk and Recorder.

PARCEL DESIGNATION	5316002018	DATE:	January 23, 2024
OWNER:	DUANE A. & DIANA M. VAN DER WEGE		

**EXHIBIT A**

**LEGAL DESCRIPTION**

**RIGHT OF WAY – RW-22**

A portion of that parcel of land as described in Book 6388, Page 1468, of the records of El Paso County, said parcel is in the Southwest Quarter of Section 16, Township 13 South, Range 65 West of the Sixth Principal Meridian, El Paso County, Colorado, more particularly described as follows:

**Commencing** at the Southwest Corner of said Section 16 (being a 3 ¼" Aluminum cap "LS 17946), thence N. 84°37'41" E., a distance of 382.20 feet to a point, said point being on the southerly line of said property described in Book 6388, Page 1468, said point also being on the northerly right of way line of Huber Road, said point also being the **POINT OF BEGINNING**;

1. Thence N. 82°46'31" W., a distance of 224.71 feet;
2. Thence on the arc of a curve to the right, a radius of 82.50 feet, a central angle of 39°28'11", a distance of 56.83 feet, (a chord bearing N. 72°20'45" W., a distance of 55.72 feet);
3. Thence N. 0°21'14" W., a distance of 8.99 feet;
4. Thence N. 42°32'25" E., a distance of 11.81 feet;
5. Thence N. 44°07'11" W., a distance of 7.74 feet;
6. Thence N. 29°03'46" W., a distance of 47.23 feet;
7. Thence N. 0°21'14" W., to the northerly line of said property described in Book 6388, Page 1468, a distance of 210.25 feet;
8. Thence along said northerly line, S. 89°07'48" W., to the east right of way line of Marksheffel Road, a distance of 25.00 feet;
9. Thence along said east right of way line, S. 0°21'14" E., to said southerly line of property described in Book 6388, Page 1468, also being said northerly right of way line of Huber Road, a distance of 324.43 feet;



10. Thence along said southerly line and said northerly right of way line, N. 89°07'48" E., a distance of 320.74 feet, more or less, to the **POINT OF BEGINNING**.

Said parcel of land contains 15,587 square feet or 0.358 acres, more or less.

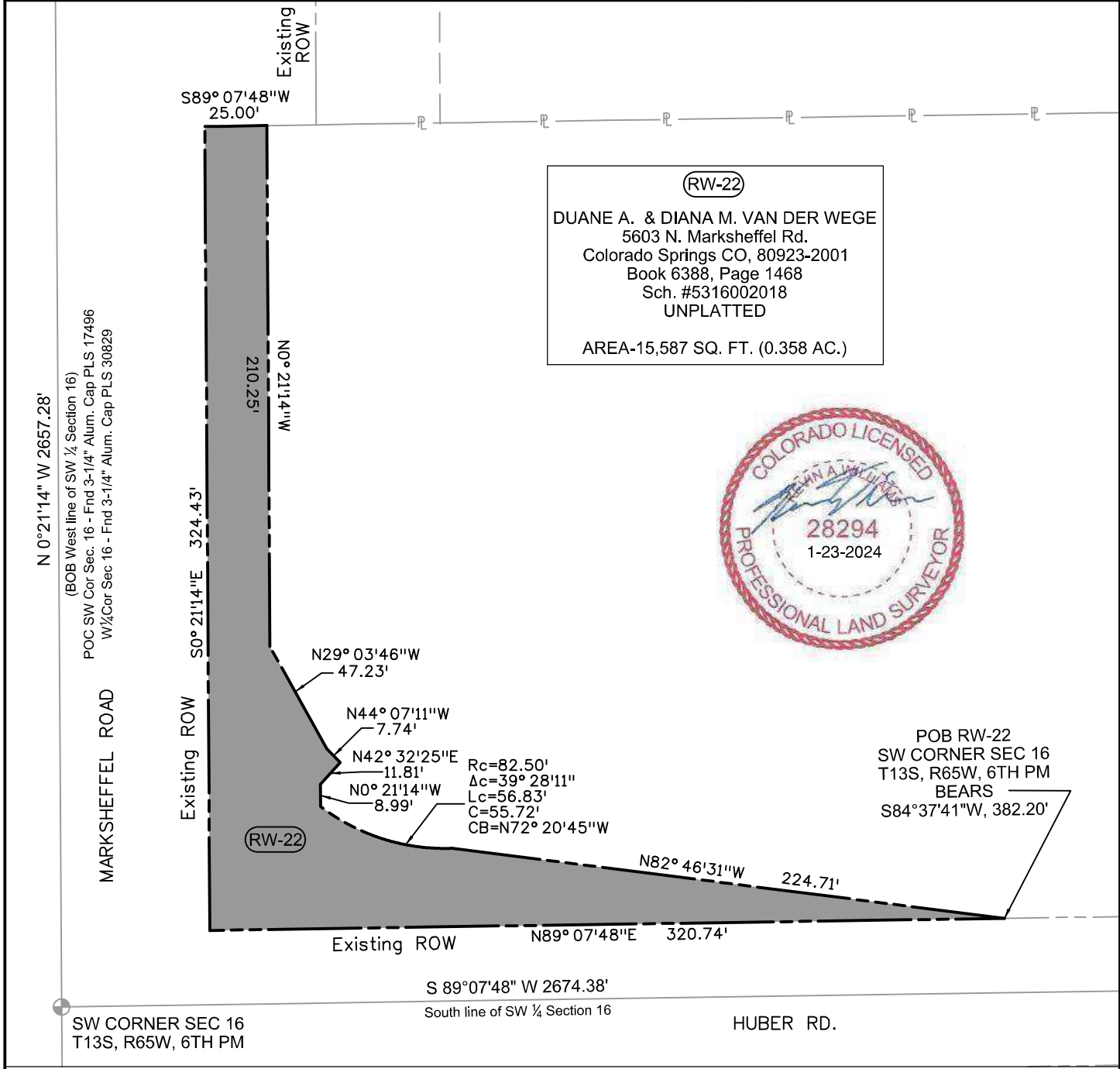
EXHIBIT B SKETCH is attached hereto and thereby incorporated as a part of the preceding legal description.

Bearings are based on a GPS Static Survey performed July 20, 2006, by CH2M Hill Inc. The west line of the Southwest Quarter of Section 16 from the Southwest Corner of said Section 16 (a 3-1/4" aluminum cap, PLS 17946) to the West Quarter Corner of said Section 16 (a 3-1/4" aluminum cap, PLS 30829) bears N 0°21'14" W., a distance of 2,657.28 feet.

This description was prepared by:  
Kevin Williams, P.L.S. 28294  
On behalf of Wilson & Co.  
990 S. Broadway, Ste. 220  
Denver, CO 80209



DATE: 23-JAN-2024	<b>EXHIBIT B SKETCH</b> RIGHT OF WAY RW-22 PARCEL 5316002018 SECTION 16 T 13 S, R 65 W, 6TH P.M. CITY OF COLORADO SPRINGS, EL PASO COUNTY, COLORADO	 <b>COLORADO SPRINGS</b> OLYMPIC CITY USA
APPROVED BY: K. WILLIAMS		
18300ROW_RW-22_Exhibit.dgn		



**NOTES:**

1. This sketch does not constitute a land survey plat by Wilson & Co.
2. This sketch is a graphic representation of the burdened property. In the event Exhibit B is inconsistent with Exhibit A. Exhibit A shall control.
3. Bearings are based on a GPS Static Survey performed July 20, 2006 by CH2M Hill Inc. The line between stations DOT1 and E\_24 bears N 48° 53' 48" E a distance of 40,950.79 ft.

**SHEET 1 OF 1**

PARCEL DESIGNATION	5316002018	DATE:	February 27, 2024
OWNER:	DUANE A. & DIANA M. VAN DER WEGE		

**EXHIBIT A**

**LEGAL DESCRIPTION**

**PERMANENT EASEMENT – PE-22**

A portion of that parcel of land as described in Book 6388, Page 1468, of the records of El Paso County, said parcel is in the Southwest Quarter of Section 16, Township 13 South, Range 65 West of the Sixth Principal Meridian, El Paso County, Colorado, more particularly described as follows:

**Commencing** at the Southwest Corner of said Section 16 (being a 3 ¼” Aluminum cap “LS 17946), thence N. 43°43’30” E., a distance of 150.94 feet to a point, said point also being the **POINT OF BEGINNING**;

1. Thence N. 29°03’46” W., a distance of 41.64 feet;
2. Thence N. 00°21’14” W., to the northerly line of said property described in Book 6388, Page 1468, a distance of 210.25 feet;
3. Thence along said northerly line, N. 89°07’48” E., a distance of 20.00 feet;
4. Thence S. 00°21’14” E., a distance of 246.95 feet, more or less, to the **POINT OF BEGINNING**.


Said parcel of land contains 4,572 square feet or 0.105 acres, more or less.

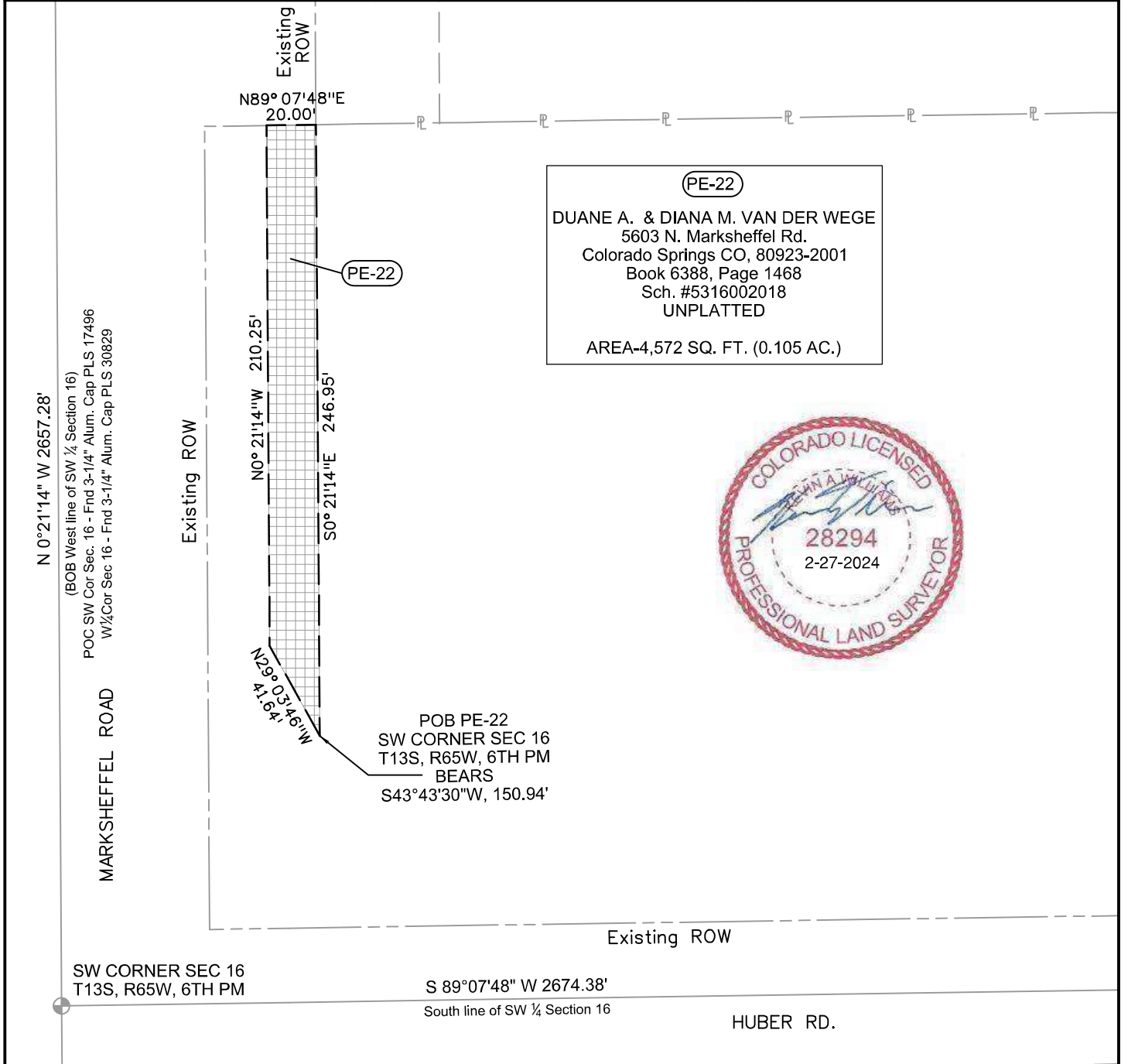
EXHIBIT B SKETCH is attached hereto and thereby incorporated as a part of the preceding legal description.

Bearings are based on a GPS Static Survey performed July 20, 2006, by CH2M Hill Inc. The west line of the Southwest Quarter of Section 16 from the Southwest Corner of said Section 16 (a 3-1/4” aluminum cap, PLS 17946) to the West Quarter Corner of said Section 16 (a 3-1/4” aluminum cap, PLS 30829) bears N 0°21’14” W., a distance of 2,657.28 feet.

This description was prepared by:  
 Kevin Williams, P.L.S. 28294  
 On behalf of Wilson & Co.  
 990 S. Broadway, Ste. 220  
 Denver, CO 80209



DATE: 27-FEB-2024	<p align="center"><b>EXHIBIT B SKETCH</b>                  PERMANENT EASEMENT PE-22                  PARCEL 5316002018                  SECTION 16                  T 13 S, R 65 W, 6TH P.M.                  CITY OF COLORADO SPRINGS,                  EL PASO COUNTY, COLORADO</p>	
APPROVED BY: K. WILLIAMS		
18300ROW_PE-22_Exhibit.dgn		



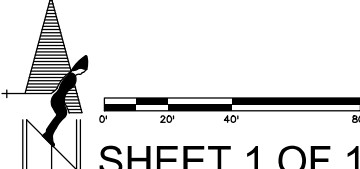
**PE-22**

DUANE A. & DIANA M. VAN DER WEGE  
 5603 N. Marksheffel Rd.  
 Colorado Springs CO, 80923-2001  
 Book 6388, Page 1468  
 Sch. #5316002018  
 UNPLATTED

AREA-4,572 SQ. FT. (0.105 AC.)



- NOTES:**
1. This sketch does not constitute a land survey plat by Wilson & Co.
  2. This sketch is a graphic representation of the burdened property. In the event Exhibit B is inconsistent with Exhibit A. Exhibit A shall control.
  3. Bearings are based on a GPS Static Survey performed July 20, 2006 by CH2M Hill Inc. The line between stations DOT1 and E\_24 bears N 48°53'48" E a distance of 40,950.79 ft.



**SHEET 1 OF 1**

PARCEL DESIGNATION	5316002018	DATE:	May 1, 2024
OWNER:	DUANE A. & DIANA M. VAN DER WEGE		

**EXHIBIT B**

**LEGAL DESCRIPTION**

**UTILITY EASEMENT – UE-22A**

A portion of that parcel of land as described in Book 6388, Page 1468, of the records of El Paso County, said parcel is located in Lot 7, Block 1, Toy Ranches Estates, in the Southwest Quarter of Section 16, Township 13 South, Range 65 West of the Sixth Principal Meridian, El Paso County, Colorado, more particularly described as follows:

**Commencing** at the Southwest Corner of said Section 16 (being a 3 ¼" Aluminum cap "LS 17946), thence N. 16°06'23" E., a distance of 370.57 feet to a point on the north line of said parcel described in Book 6388, Page 1468 from which the northwest corner of said parcel bears S. 89°07'48" W., a distance of 45.00 feet, said point also being the **POINT OF BEGINNING**;

1. Thence S. 0°21'14" E., a distance of 246.95 feet
2. Thence S. 29°03'46" E., a distance of 5.60 feet;
3. Thence S. 44°07'11" E., a distance of 7.74 feet;
4. Thence S. 42°32'25" W., a distance of 11.81 feet;
5. Thence S. 0°21'14" E., a distance of 8.99 feet;
6. Thence on the arc of a curve to the left, a radius of 82.50 feet, a central angle of 37°23'45", a distance of 53.85 feet, (a chord bearing S. 71°18'32" E., a distance of 52.90 feet);
7. Thence N. 0°21'14" W., to the northerly line of said property described in Book 6388, Page 1468, a distance of 292.80 feet;
8. Thence along said northerly line, S. 89°07'48" W., a distance of 50.00 feet, more or less, to the **POINT OF BEGINNING**.

Said parcel of land contains 14,280 square feet or 0.328 acres, more or less.

EXHIBIT C SKETCH is attached hereto and thereby incorporated as a part of the preceding legal description.

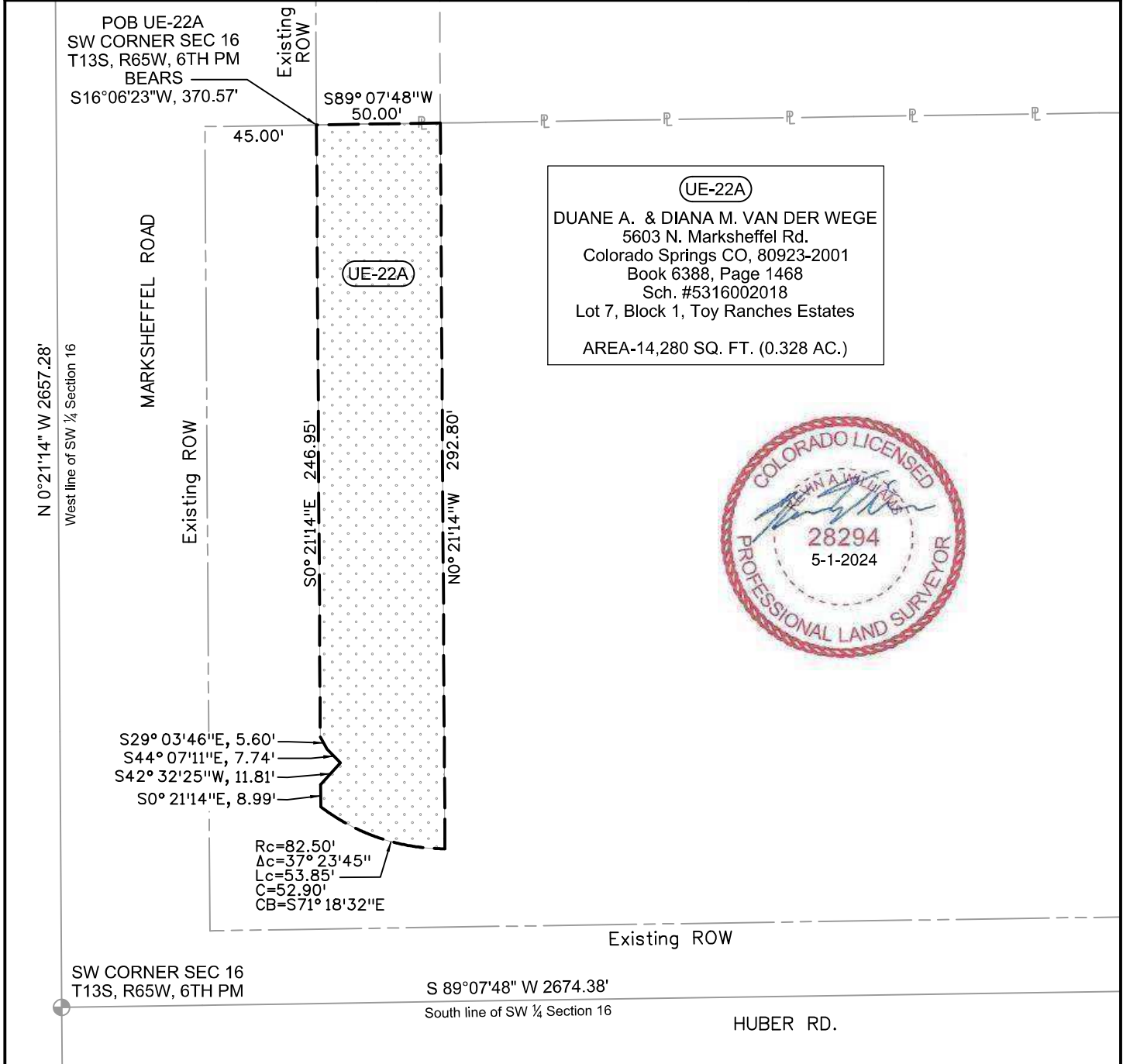
Bearings are based on a GPS Static Survey performed July 20, 2006 by CH2M Hill Inc. The line between stations DOT1 (a EPC Brass Cap) and E\_24 (a USCGS Brass Cap) bears N 48°53'48" E a distance of 40,950.79 ft.

This description was prepared by:  
Kevin Williams, P.L.S. 28294  
On behalf of Wilson & Co.  
990 S. Broadway, Ste. 220  
Denver, CO 80209






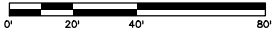
DATE: 1-MAY-2024	<b>EXHIBIT C SKETCH</b> UTILITY EASEMENT UE-22A PARCEL 5316002018 SECTION 16 T 13 S, R 65 W, 6TH P.M. CITY OF COLORADO SPRINGS, EL PASO COUNTY, COLORADO	
APPROVED BY: K. WILLIAMS		
18300ROW_UE-22A_Exhibit.dgn		




**NOTES:**

1. This sketch does not constitute a land survey plat by Wilson & Co.
2. This sketch is a graphic representation of the burdened property. In the event Exhibit C is inconsistent with Exhibit B, Exhibit B shall control.
3. Bearings are based on a GPS Static Survey performed July 20, 2006 by CH2M Hill Inc. The line between stations DOT1 (a EPC Brass Cap) and E\_24 (a USCGS Brass Cap) bears N 48°53'48" E a distance of 40,950.79 ft.



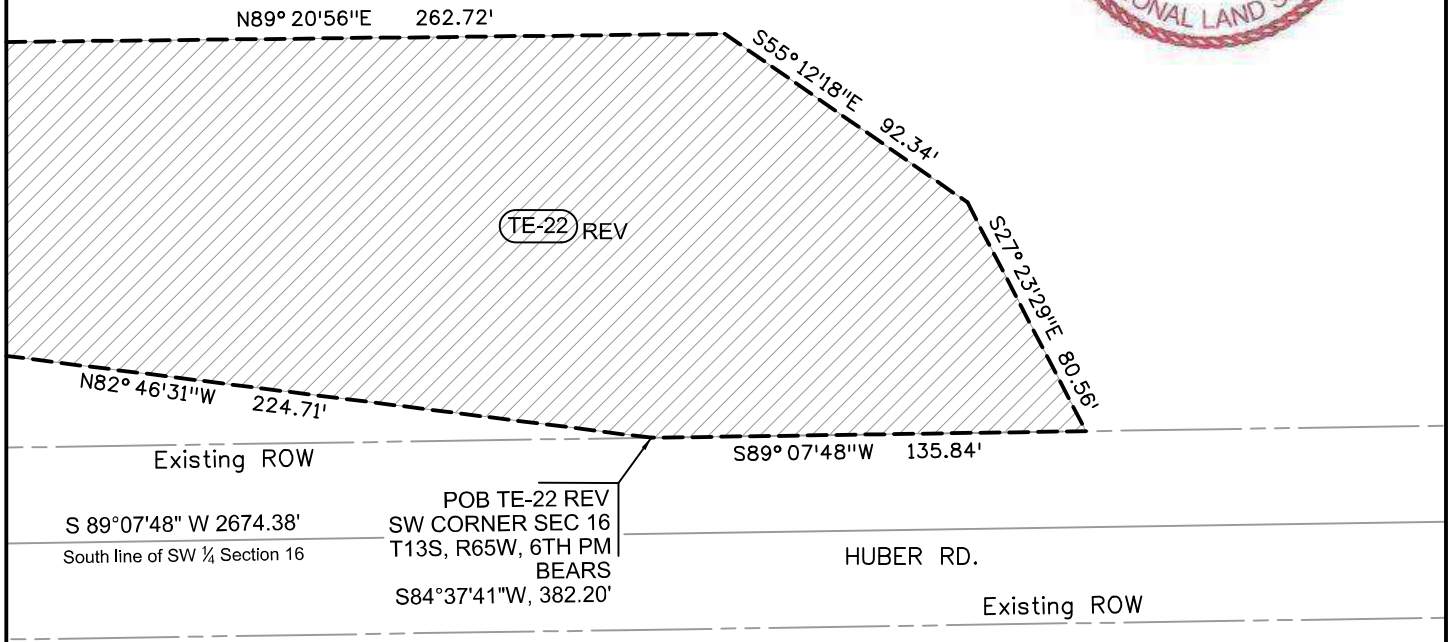


SHEET 1 OF 1

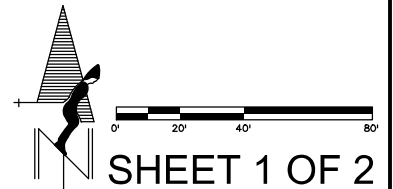
DATE: 4-APRIL-2024	<p align="center"><b>EXHIBIT B SKETCH</b>                  TEMPORARY EASEMENT TE-22 REV                  PARCEL 5316002018                  SECTION 16                  T 13 S, R 65 W, 6TH P.M.                  CITY OF COLORADO SPRINGS,                  EL PASO COUNTY, COLORADO</p>	
APPROVED BY: K. WILLIAMS		
18300ROW_TE-22-REV_Exhibit_1-2.dgn		

MATCHLINE SHEET 2 OF 2


(TE-22) REV  
 DUANE A. & DIANA M. VAN DER WEGE  
 5603 N. Marksheffel Rd.  
 Colorado Springs CO, 80923-2001  
 Book 6388, Page 1468  
 Sch. #5316002018  
 UNPLATTED  
  
 AREA-49,436 SQ. FT. (1.135 AC.)

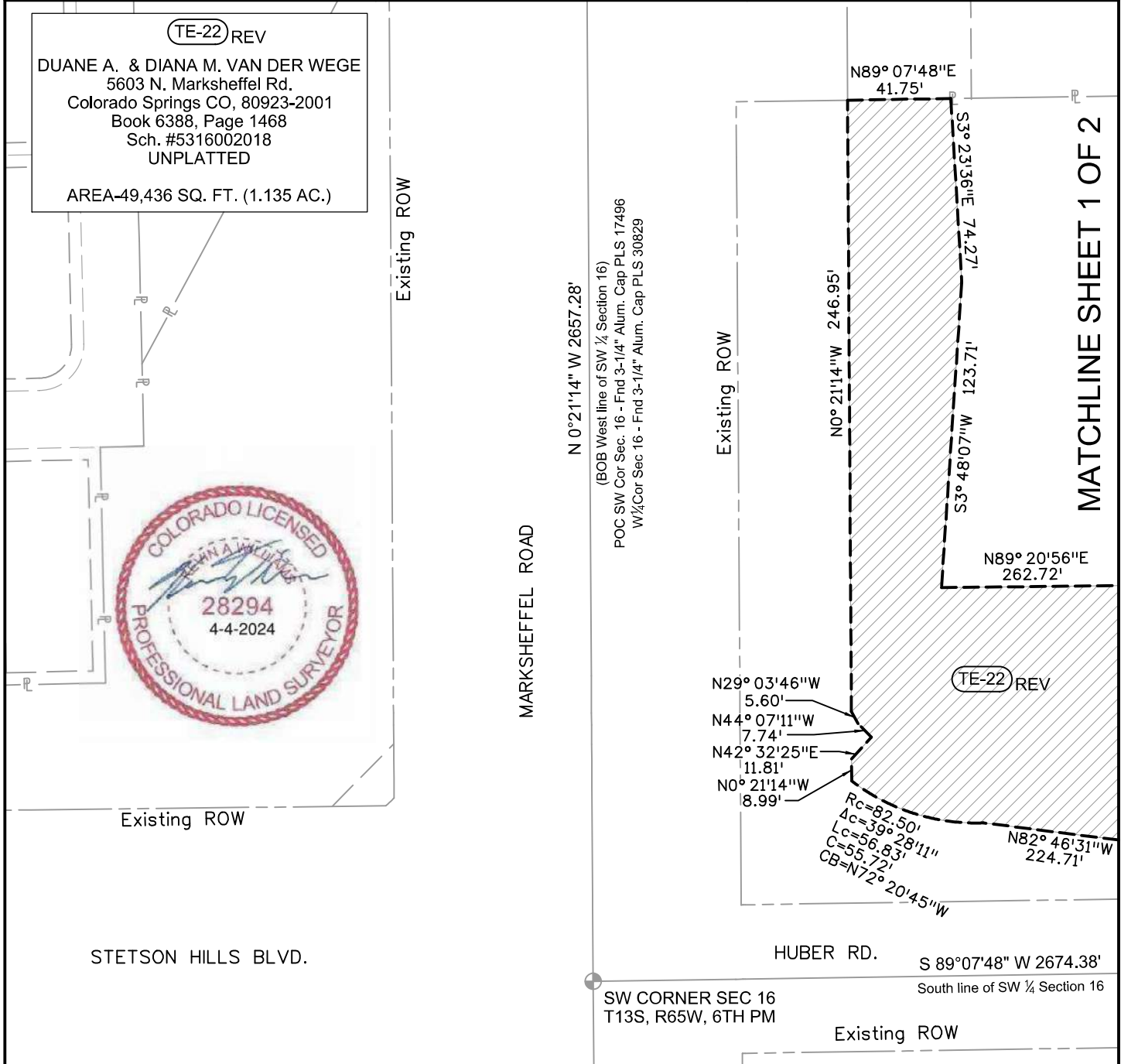


- NOTES:
1. This sketch does not constitute a land survey plat by Wilson & Co.
  2. This sketch is a graphic representation of the burdened property.
  3. Bearings are based on a GPS Static Survey performed July 20, 2006 by CH2M Hill Inc. The line between stations DOT1 and E\_24 bears N 48°53'48" E a distance of 40,950.79 ft.



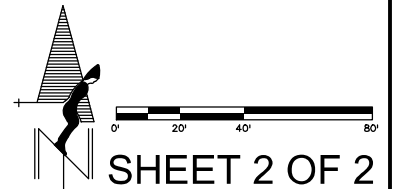
**SHEET 1 OF 2**

DATE: 4-APRIL-2024	<b>EXHIBIT B SKETCH</b> TEMPORARY EASEMENT TE-22 REV PARCEL 5316002018 SECTION 16 T 13 S, R 65 W, 6TH P.M. CITY OF COLORADO SPRINGS, EL PASO COUNTY, COLORADO	
APPROVED BY: K. WILLIAMS		
18300ROW_TE-22-REV_Exhibit_2-2.dgn		



**NOTES:**

1. This sketch does not constitute a land survey plat by Wilson & Co.
2. This sketch is a graphic representation of the burdened property.
3. Bearings are based on a GPS Static Survey performed July 20, 2006 by CH2M Hill Inc. The line between stations DOT1 and E\_24 bears N 48°53'48" E a distance of 40,950.79 ft.



**SHEET 2 OF 2**

PARCEL DESIGNATION	5316002005	DATE:	December 13, 2023
OWNER:	GERALD M OLESZEK		

**EXHIBIT A**

**LEGAL DESCRIPTION**

**RIGHT OF WAY – RW-27**

A portion of that parcel of land as described in Reception 97049373, of the records of El Paso County, said parcel is located in Lot 2, Block 1, Toy Ranches Estates in the Southwest Quarter of Section 16, Township 13 South, Range 65 West of the Sixth Principal Meridian, El Paso County, Colorado, more particularly described as follows:

**Commencing** at the West Quarter Corner of said Section 16 (being a 3 ¼" Aluminum cap LS 30829), thence S. 5°15'20" E., a distance of 1,000.58 feet, to a point being on the southerly property line of said property described in Reception 97049373, said point also being the **POINT OF BEGINNING**;

1. Thence along said southerly property line, S. 89°07'48" W., to the east right of way line of Marksheffel Road, a distance of 25.50 feet;
2. Thence along said east right of way line, N. 0°21'14" W., to the northerly property line of said property described in Reception 97049373, a distance of 334.95 feet;
3. Thence along said northerly property line, N. 89°19'33" E., a distance of 25.50 feet;
4. Thence S. 0°21'14" E., a distance of 334.86 feet, more or less, to the **POINT OF BEGINNING**.


Said parcel of land contains 8,540 sq. ft. or 0.196 acres, more or less.

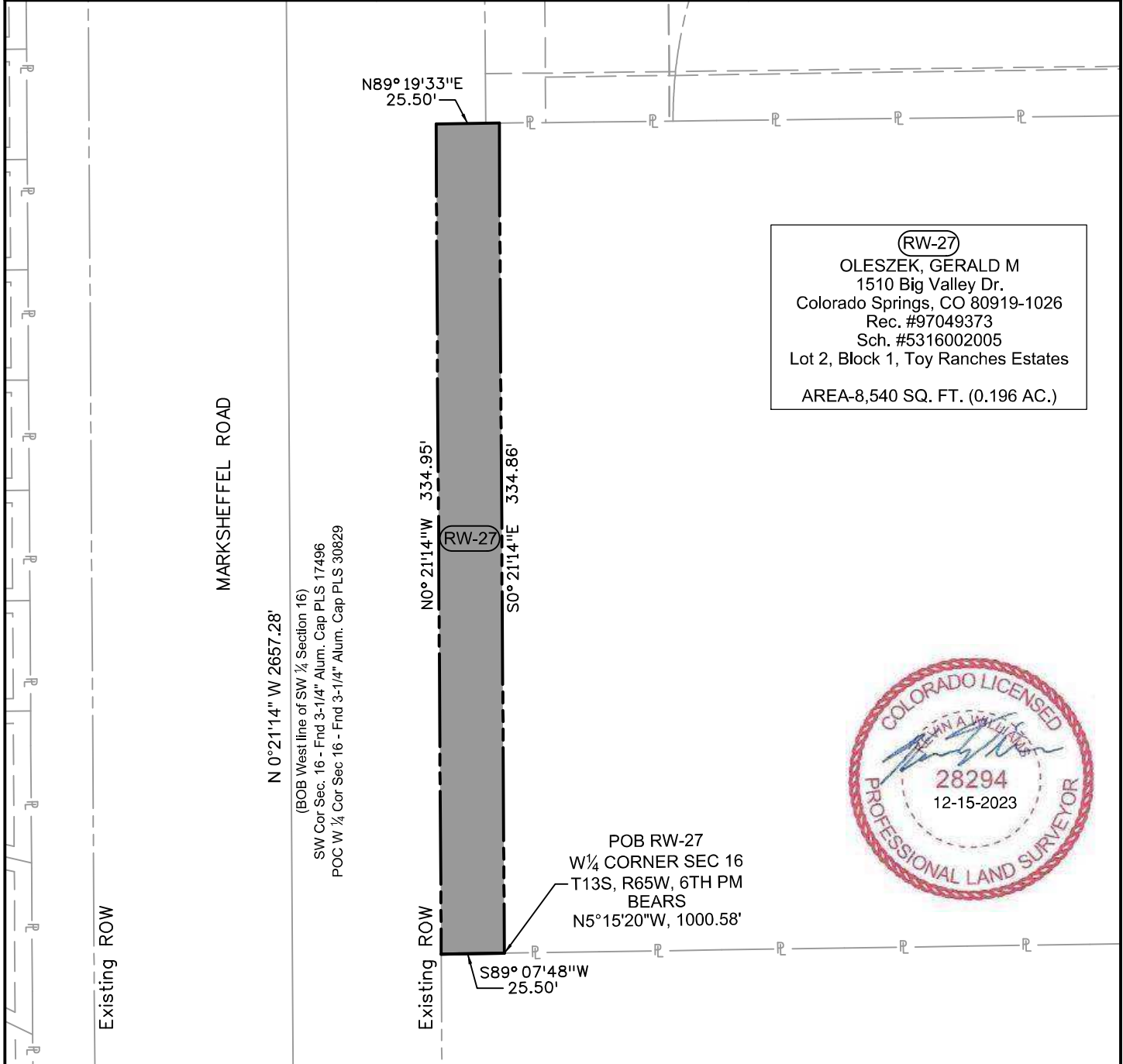
EXHIBIT B SKETCH is attached hereto and thereby incorporated as a part of the preceding legal description.

Bearings are based on a GPS Static Survey performed July 20, 2006, by CH2M Hill Inc. The west line of the Southwest Quarter of Section 16 from the said Southwest Corner (a 3-1/4" aluminum cap, PLS 17496) to the West Quarter Corner of said Section 16 (a 3-1/4" aluminum cap, PLS 30829) bears N 0°21'14" W., a distance of 2,657.28 feet.

This description was prepared by:  
 Kevin Williams, P.L.S. 28294  
 On behalf of Wilson & Co.  
 990 S. Broadway, Ste. 220  
 Denver, CO 80209



DATE: 13-DEC-2023	<b>EXHIBIT B SKETCH</b> RIGHT OF WAY RW-27 PARCEL 5316002005 SECTION 16 T 13 S, R 65 W, 6TH P.M. CITY OF COLORADO SPRINGS, EL PASO COUNTY, COLORADO	
APPROVED BY: K. WILLIAMS		
18300ROW_RW-27_Exhibit.dgn		




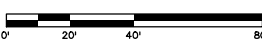
(RW-27)  
**OLESZEK, GERALD M**  
 1510 Big Valley Dr.  
 Colorado Springs, CO 80919-1026  
 Rec. #97049373  
 Sch. #5316002005  
 Lot 2, Block 1, Toy Ranches Estates  
 AREA-8,540 SQ. FT. (0.196 AC.)



POB RW-27  
 W¼ CORNER SEC 16  
 T13S, R65W, 6TH PM  
 BEARS  
 N5°15'20\"W, 1000.58'

**NOTES:**

1. This sketch does not constitute a land survey plat by Wilson & Co.
2. This sketch is a graphic representation of the burdened property. In the event Exhibit B is inconsistent with Exhibit A. Exhibit A shall control.
3. Bearings are based on a GPS Static Survey performed July 20, 2006 by CH2M Hill Inc. The line between stations DOT1 and E\_24 bears N 48°53'48\" E a distance of 40,950.79 ft.

SHEET 1 OF 1

PARCEL DESIGNATION	5316002005	DATE:	October 10, 2024
OWNER:	GERALD M OLESZEK		

**EXHIBIT A**

**LEGAL DESCRIPTION**

**RIGHT OF WAY – RW-27A**

A portion of that parcel of land as described in Reception 97049373, of the records of El Paso County, said parcel is located in Lot 2, Block 1, Toy Ranches Estates in the Southwest Quarter of Section 16, Township 13 South, Range 65 West of the Sixth Principal Meridian, El Paso County, Colorado, more particularly described as follows:

**Commencing** at the West Quarter Corner of said Section 16 (being a 3 ¼" Aluminum cap LS 30829), thence S. 27°27'44" E., a distance of 742.18 feet, to a point being on the north property line of said property described in Reception 97049373, said point also being the **POINT OF BEGINNING**;

1. Thence along said north property line, N. 89°19'33" E., to the northeast corner of said property, a distance of 330.00 feet;
2. Thence along the east line of said property, S. 0°21'14" E., a distance of 60.00 feet;
3. Thence S. 89°19'33" W., a distance of 330.00 feet;
4. Thence N. 0°21'14" W., a distance of 60.00 feet, more or less, to the **POINT OF BEGINNING**.

Said parcel of land contains 19,800 sq. ft. or 0.455 acres, more or less.


EXHIBIT B SKETCH is attached hereto and thereby incorporated as a part of the preceding legal description.

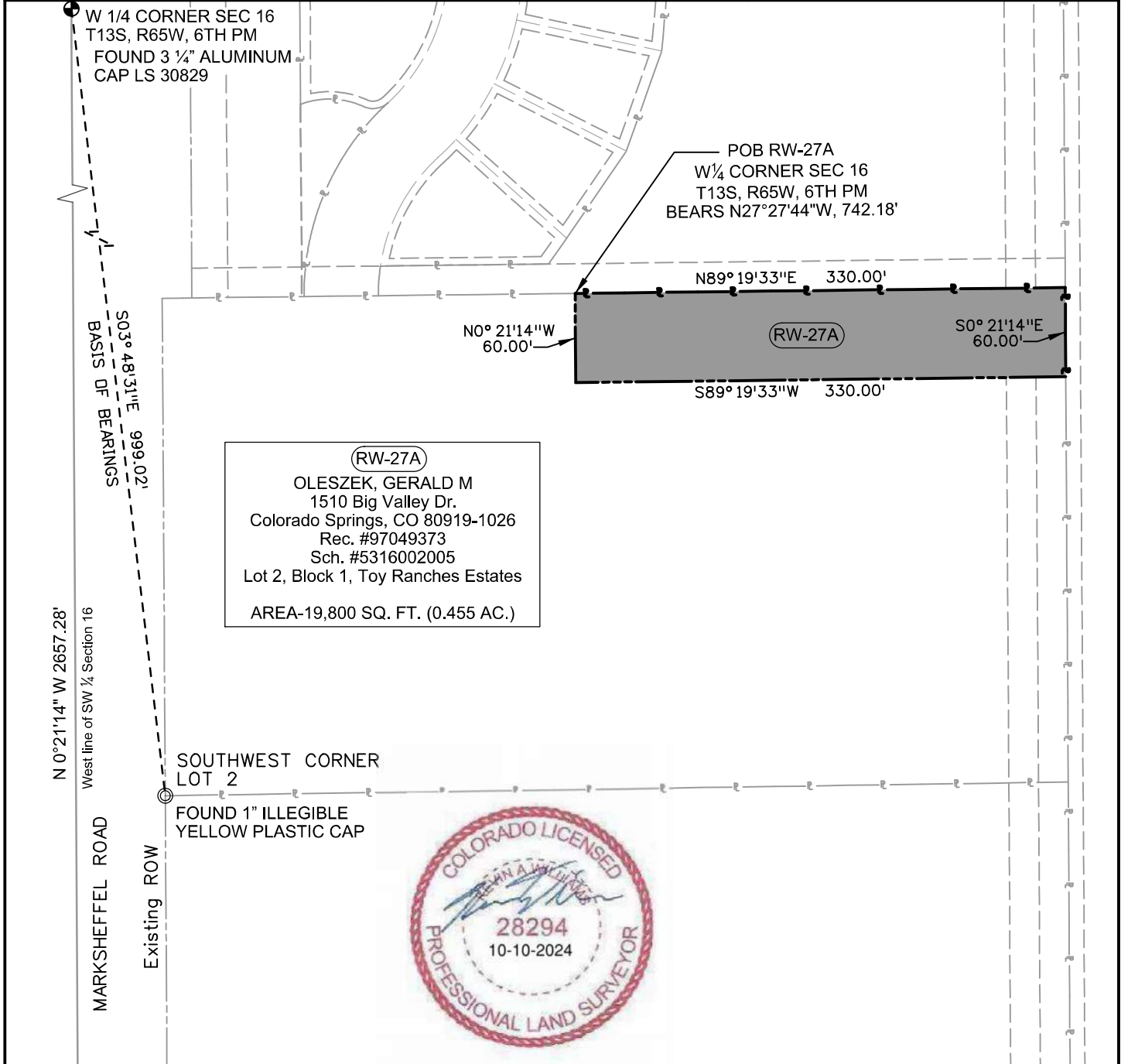
Bearings are based on a GPS Static Survey performed July 20, 2006, by CH2M Hill Inc. A line connecting the West Quarter Corner of said Section 16 (a 3-1/4" aluminum cap, PLS 30829), with the Southwest Corner of said Lot 2 (a 1" illegible yellow plastic cap), bears S 3°48'31" E., a distance of 999.02 feet.

This description was prepared by:  
 Kevin Williams, P.L.S. 28294  
 On behalf of Wilson & Co.  
 990 S. Broadway, Ste. 220  
 Denver, CO 80209





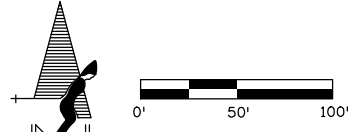
DATE: 10-OCT-2024	<p align="center"><b>EXHIBIT B SKETCH</b>                  RIGHT OF WAY RW-27A                  PARCEL 5316002005                  SECTION 16                  T 13 S, R 65 W, 6TH P.M.                  CITY OF COLORADO SPRINGS,                  EL PASO COUNTY, COLORADO</p>	
APPROVED BY: K. WILLIAMS		
18300ROW_RW-27A_Exhibit.dgn		



**(RW-27A)**  
 OLESZEK, GERALD M  
 1510 Big Valley Dr.  
 Colorado Springs, CO 80919-1026  
 Rec. #97049373  
 Sch. #5316002005  
 Lot 2, Block 1, Toy Ranches Estates  
 AREA-19,800 SQ. FT. (0.455 AC.)



- NOTES:**
1. This sketch does not constitute a land survey plat by Wilson & Co.
  2. This sketch is a graphic representation of the burdened property. In the event Exhibit B is inconsistent with Exhibit A. Exhibit A shall control.
  3. Bearings are based on a GPS Static Survey performed July 20, 2006 by CH2M Hill Inc. The line between stations DOT1 and E\_24 bears N 48°53'48" E a distance of 40,950.79 ft.



**SHEET 1 OF 1**

PARCEL DESIGNATION	5316002005	DATE:	October 10, 2024
OWNER:	GERALD M OLESZEK		

**EXHIBIT A**

**LEGAL DESCRIPTION**

**PERMANENT EASEMENT – PE-27 REV**

A portion of that parcel of land as described in Reception Number 97049373, of the records of El Paso County, said parcel is located in Lot 2, Block 1, Toy Ranches Estates in the Southwest Quarter of Section 16, Township 13 South, Range 65 West of the Sixth Principal Meridian, El Paso County, Colorado, more particularly described as follows:

**Commencing** at the West Quarter Corner of said Section 16 (being a 3 ¼” Aluminum cap LS 30829), thence S. 7°42’44” E., a distance of 667.56 feet, to a point being on the north property line of said property described in Reception Number 97049373, said point also being the **POINT OF BEGINNING**;

1. Thence along said north property line, N. 89°19’33” E., a distance of 252.70 feet;
2. Thence S. 0°21’14” E., a distance of 20.00 feet;
3. Thence S. 89°19’33” W., a distance of 252.70 feet;
4. Thence N. 0°21’14” W., a distance of 20.00 feet, more or less, to the **POINT OF BEGINNING**.


Said parcel of land contains 5,054 sq. ft. or 0.116 acres, more or less.

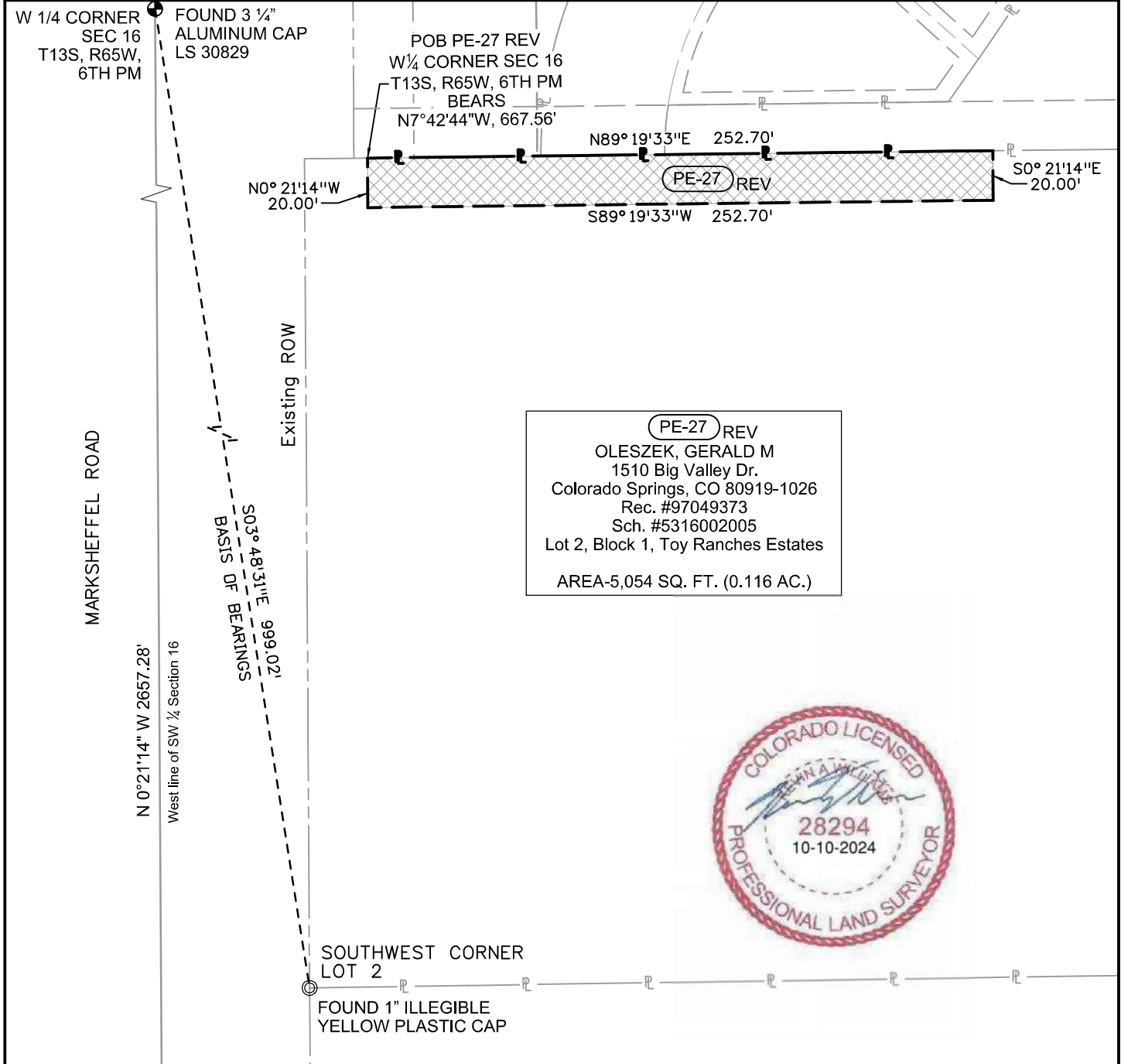
EXHIBIT B SKETCH is attached hereto and thereby incorporated as a part of the preceding legal description.

Bearings are based on a GPS Static Survey performed July 20, 2006, by CH2M Hill Inc. A line connecting the West Quarter Corner of said Section 16 (a 3-1/4” aluminum cap, PLS 30829), with the Southwest Corner of said Lot 2 (a 1” illegible yellow plastic cap), bears S 3°48’31” E., a distance of 999.02 feet.

This description was prepared by:  
 Kevin Williams, P.L.S. 28294  
 On behalf of Wilson & Co.  
 990 S. Broadway, Ste. 220  
 Denver, CO 80209



DATE: 10-OCT-2024	<b>EXHIBIT B SKETCH</b>	
APPROVED BY: K. WILLIAMS	PERMANENT EASEMENT PE-27 REV PARCEL 5316002005 SECTION 16 T 13 S, R 65 W, 6TH P.M. CITY OF COLORADO SPRINGS, EL PASO COUNTY, COLORADO	
18300ROW_PE-27-REV_Exhibit.dgn		



- NOTES:
1. This sketch does not constitute a land survey plat by Wilson & Co.
  2. This sketch is a graphic representation of the burdened property. In the event Exhibit B is inconsistent with Exhibit A. Exhibit A shall control.
  3. Bearings are based on a GPS Static Survey performed July 20, 2006 by CH2M Hill Inc. The line between stations DOT1 and E\_24 bears N 48°53'48" E a distance of 40,950.79 ft.

SHEET 1 OF 1

PARCEL DESIGNATION	5316002005	DATE:	May 1, 2024
OWNER:	GERALD M OLESZEK		

**EXHIBIT B**

**LEGAL DESCRIPTION**

**UTILITY EASEMENT – UE-27A**

A portion of that parcel of land as described in Reception 97049373, of the records of El Paso County, said parcel is located in Lot 2, Block 1, Toy Ranches Estates in the Southwest Quarter of Section 16, Township 13 South, Range 65 West of the Sixth Principal Meridian, El Paso County, Colorado, more particularly described as follows:

**Commencing** at the West Quarter Corner of said Section 16 (being a 3 ¼” Aluminum cap LS 30829), thence S. 6°22’02” E., a distance of 1,002.26 feet, to a point being on the southerly property line of said property described in Reception 97049373 from which the southwest corner of said property bears S. 89°07’48” W., a distance of 45.00 feet, said point also being the **POINT OF BEGINNING**;

1. Thence N. 0°21’14” W., to the northerly property line of said property described in Reception 97049373, a distance of 334.80 feet;
2. Thence along said northerly property line, N. 89°19’33” E., a distance of 50.00 feet;
3. Thence S. 0°21’14” E., to the southerly property line of said property, a distance of 334.62 feet;
4. Thence along said southerly property line, S. 89°07’48” W., a distance of 50.00 feet, more or less, to the **POINT OF BEGINNING**.

Said parcel of land contains 16,735 sq. ft. or 0.384 acres, more or less.

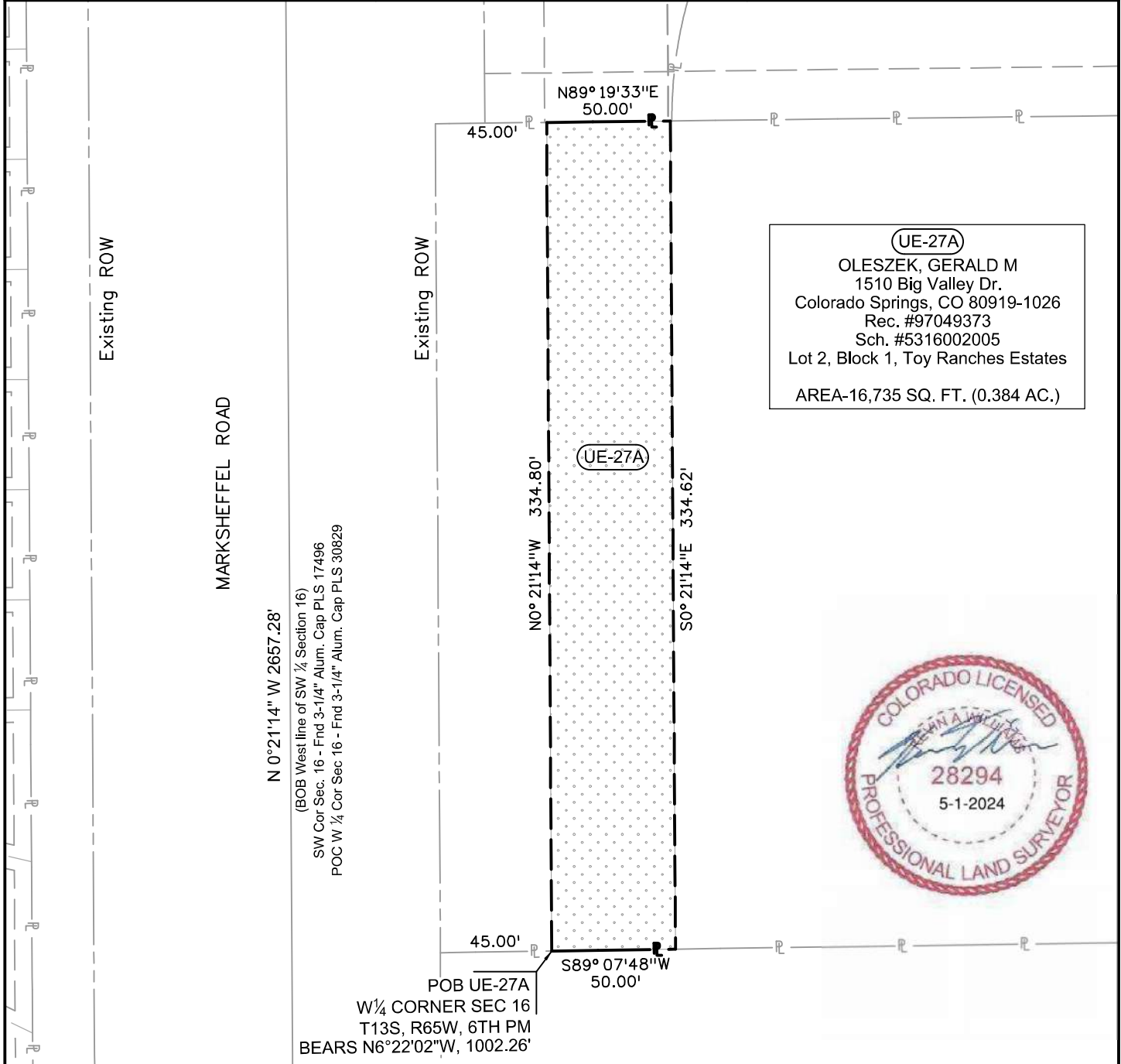
EXHIBIT C SKETCH is attached hereto and thereby incorporated as a part of the preceding legal description.

Bearings are based on a GPS Static Survey performed July 20, 2006 by CH2M Hill Inc. The line between stations DOT1 (a EPC Brass Cap) and E\_24 (a USCGS Brass Cap) bears N 48°53’48” E a distance of 40,950.79 ft.


This description was prepared by:  
 Kevin Williams, P.L.S. 28294  
 On behalf of Wilson & Co.  
 990 S. Broadway, Ste. 220  
 Denver, CO 80209

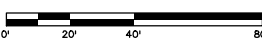


DATE: 1-MAY-2024	<b>EXHIBIT C SKETCH</b> UTILITY EASEMENT UE-27A PARCEL 5316002005 SECTION 16 T 13 S, R 65 W, 6TH P.M. CITY OF COLORADO SPRINGS, EL PASO COUNTY, COLORADO	
APPROVED BY: K. WILLIAMS		
18300ROW_UE-27A_Exhibit.dgn		



- NOTES:**
1. This sketch does not constitute a land survey plat by Wilson & Co.
  2. This sketch is a graphic representation of the burdened property. In the event Exhibit C is inconsistent with Exhibit B, Exhibit B shall control.
  3. Bearings are based on a GPS Static Survey performed July 20, 2006 by CH2M Hill Inc. The line between stations DOT1 (a EPC Brass Cap) and E\_24 (a USCGS Brass Cap) bears N 48°53'48" E a distance of 40,950.79 ft.





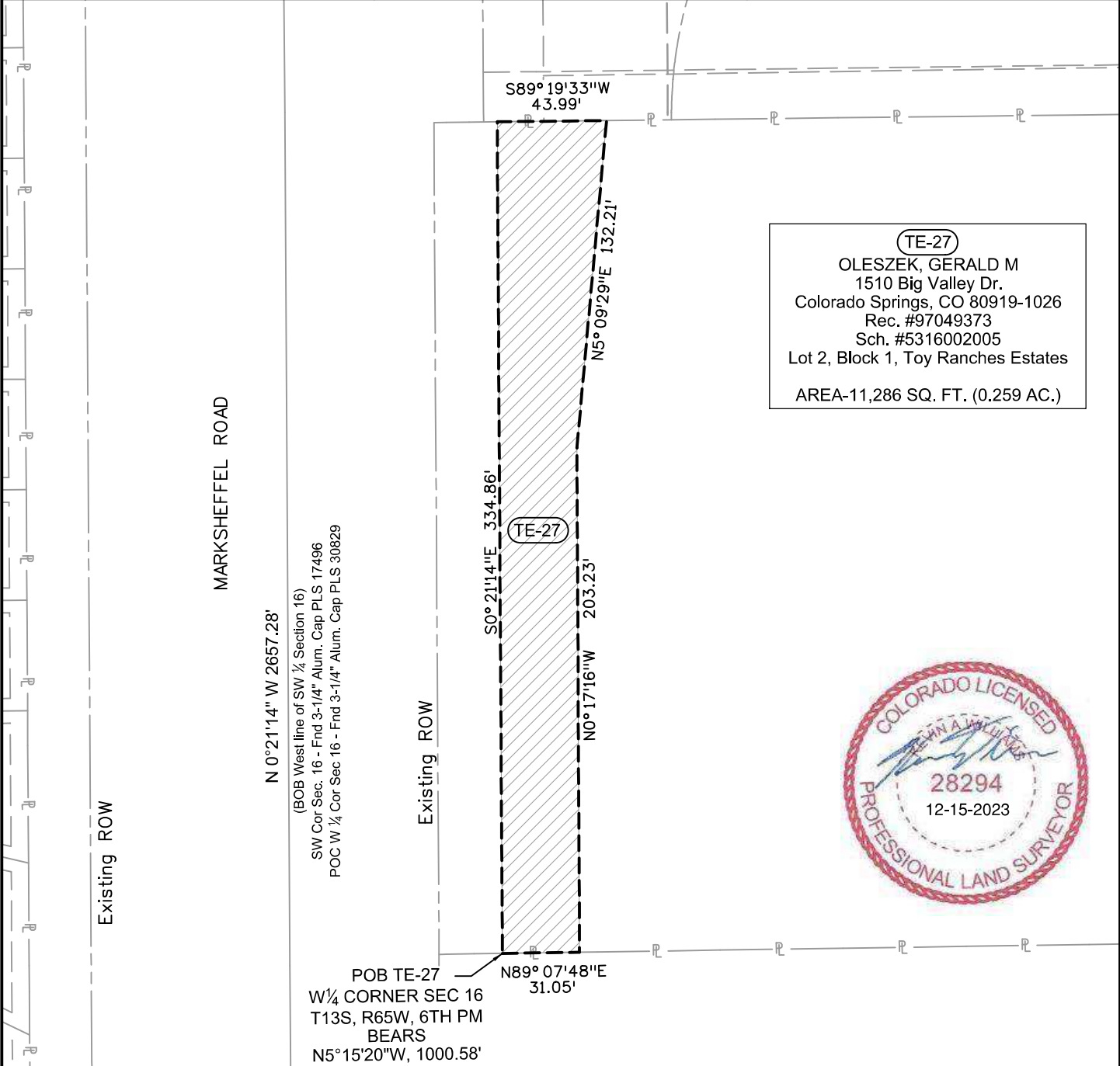
SHEET 1 OF 1

DATE: 13-DEC-2023

APPROVED BY: K. WILLIAMS

18300ROW\_TE-27\_Exhibit.dgn

**EXHIBIT B SKETCH**  
 TEMPORARY EASEMENT TE-27  
 PARCEL 5316002005  
 SECTION 16  
 T 13 S, R 65 W, 6TH P.M.  
 CITY OF COLORADO SPRINGS,  
 EL PASO COUNTY, COLORADO

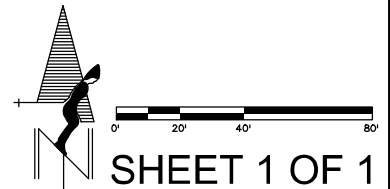


**(TE-27)**  
 OLESZEK, GERALD M  
 1510 Big Valley Dr.  
 Colorado Springs, CO 80919-1026  
 Rec. #97049373  
 Sch. #5316002005  
 Lot 2, Block 1, Toy Ranches Estates  
 AREA-11,286 SQ. FT. (0.259 AC.)



**NOTES:**

1. This sketch does not constitute a land survey plat by Wilson & Co.
2. This sketch is a graphic representation of the burdened property.
3. Bearings are based on a GPS Static Survey performed July 20, 2006 by CH2M Hill Inc.







Colorado Springs Utilities  
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# **Purchase of Finished Water Easement with Public Works' Project**

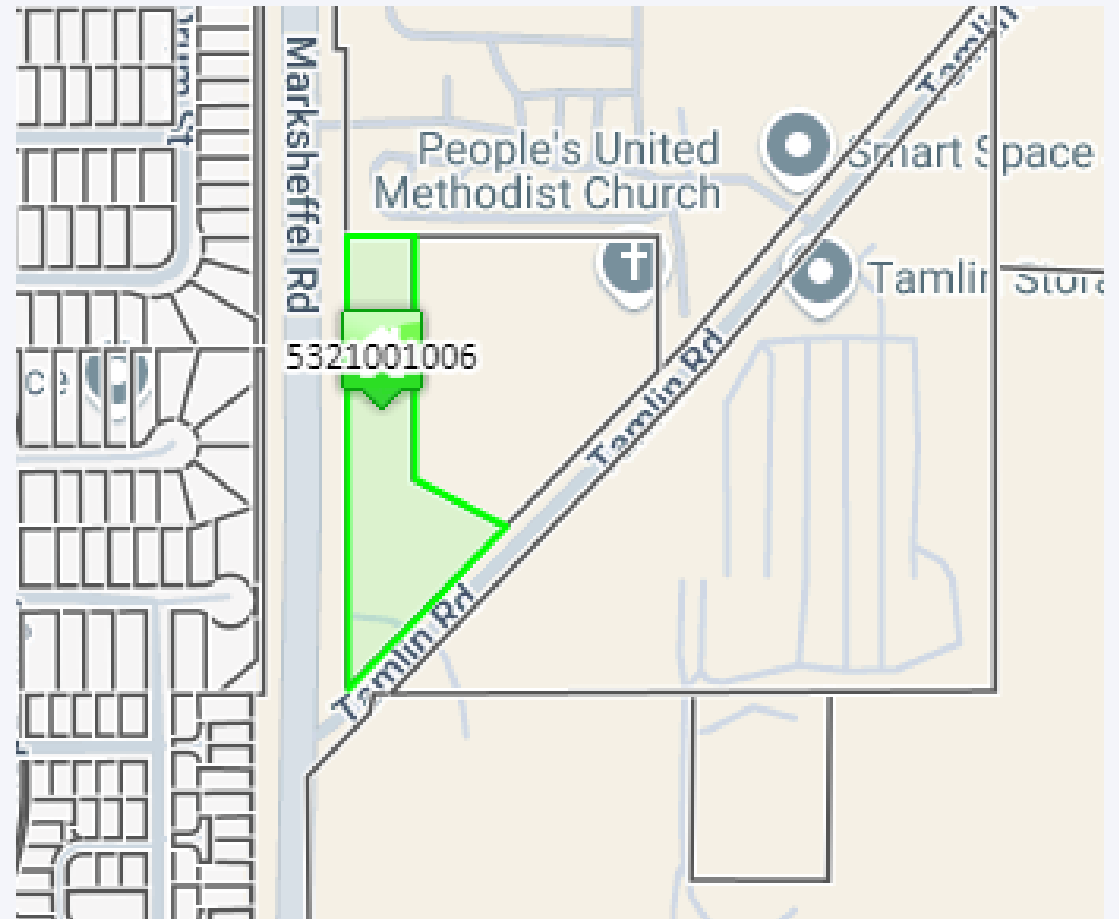
Jessica Davis

Land Resource Manager

January 22, 2025

# Background

- Public Works' Project - Marksheffel Road - North Carefree to Dublin
- Utilities identified easements needed for future water project in this corridor.
- PW/Utilities work together to only acquire property once from owners



# Acquisition

- Property
  - TSN: 5321001006
  - Owner: Gerald M. and Sharon A. Oleszek
- Public Works to purchase entire parcel in fee, Utilities covers portion for the easement needs
- Total Acquisition Cost: \$706,770
  - Easement Price: \$177,931.88
    - Independent appraiser
- City Council will hear resolution for all property, temporary easements, and easements needed for this property
- RES manual requires Utilities Board approval for acquisitions of Utilities-controlled property over \$100,000.

# Next Steps

- Forward a Resolution to City Council for Approval
- Timing:
  - January 28 – Formal City Council Meeting





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# Board Memo Agenda Item

## Staff Report

<b>Date:</b> (Date of Utilities Board Meeting)	January 22, 2025		
<b>To:</b>	Utilities Board		
<b>From:</b>	Travas Deal, Chief Executive Officer		
<b>Subject:</b>	Working Committee Structure Proposal		
<b>NARRATIVE:</b>			
<b>Desired Action:</b> Choose only one	<input type="checkbox"/> Approval <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information		
<b>Executive Summary:</b>	<p>Colorado Springs Utilities' staff is recommending modifying the current structure of Utilities Board committee meetings to a single Board Working Committee model that would improve the effectiveness of information sharing while also maximizing the time commitment of the Utilities Board Members.</p> <p>This Working Committee would replace the Finance, Personnel, Strategic Planning and Program Management Review Committees.</p> <p>If adopted, the single Working Committee would occur the day before or two days before the monthly Utilities Board meeting. The Working Committee meetings would take place in the Blue River Board Room from 9 a.m.-12 p.m. with lunch served immediately following the conclusion of the meeting.</p> <p>Having all the Utilities Board Members in one room at the same time for a Working Committee fosters better communication and understanding and will remove the redundancy that is currently in place with the committee structure. We plan to pilot this new Working Committee meeting structure in February 2025 before formalizing it in governance documents.</p>		
<b>Benefits:</b>	<p>Instead of sharing information and having discussions over several committee meetings, a single working committee comprised of all Board members consolidates the current committee structure into one event. This saves time and reduces the need to repeat the same information multiple times.</p>		
<b>Board Policy:</b> If this impacts one of the board policies, indicate that here.	<p>Utilities Board Bylaws: Rule 3, Section A Board Policy: P-5</p>		
<b>Cost / Budget:</b> Include the projected cost or budget here.	There is no cost associated with this proposed change.		
<b>Affected Parties:</b> This could include community groups, specific City Council Districts, other utilities, nonprofit organizations, certain neighborhoods, Colorado Springs Utilities employees, etc.	Utilities Board Members and Colorado Springs Utilities staff who support the working committee meetings		
<b>Alternatives:</b>	Do not adopt this new structure and keep four separate committees: Program Management Review (PMR), Finance Committee, Personnel Committee and Strategic Planning Committee		
<b>Submitter:</b>	Natalie Watts	Email Address:	nwatts@csu.org



<b>Division:</b>	Administrative and Human Resources	Phone Number:	719-668-3827
<b>Department:</b>	Public Affairs Department	Date Submitted:	January 3, 2025
<b>SPG Staff Use Only:</b>	Consent Calendar <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Item Number 12	
ITEMS SUBMITTED AFTER THE DEADLINE WILL BE POSTPONED UNTIL THE NEXT UTILITIES BOARD MEETING.			



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# Proposal for Working Committee Meetings

January 22, 2025

Natalie Watts, Manager – Strategic Planning and Governance



# Proposal

- Replace Program Management Review, Personnel, Finance and Strategic Planning Committees with one monthly Working Committee meeting.
- Similar to the current committee structure—there will be no public comment and no formal action will be taken.
- The Chair of the Utilities Board will preside over the Working Committee meetings.
- **This approach reduces the time commitment required of each Board Member and saves staff time creating efficiencies for Board governance.**



Current State	Future State
<p><b>Summary:</b> Four committee meetings each month (Strategic Planning, Program Management Review, Finance and Personnel).</p>	<p><b>Summary:</b> Repurpose the four separate committees into one <u>Working Committee</u>.</p>
<p><b>Structure:</b> Several (3-5) Board Members serve on each committee. Some Board Members participate in multiple committees.</p>	<p><b>Structure:</b> All Utilities Board Members would attend the Working Committee and receive the same information, allowing for greater knowledge sharing, the opportunity to ask questions and have a discussion among Board Members.</p>
<p><b>Content:</b></p> <ul style="list-style-type: none"> <li>• Board compliance report outs.</li> <li>• Topics of interest to Committee members.</li> <li>• Detailed informational presentations recommended by the committees' executive sponsor.</li> </ul>	<p><b>Content:</b></p> <ul style="list-style-type: none"> <li>• Board compliance report outs.</li> <li>• Topics of interest to the Utilities Board.</li> <li>• Relevant topics will be shared to inform the Utilities Board.</li> </ul>
<p><b>Public comment:</b> Public comment is not taken at committee meetings.</p>	<p><b>Public comment:</b> Public comment would not be taken at the Working Committee.</p>
<p><b>Time commitment:</b> 2 days each month ranging from 2-7 hours in addition to the monthly Utilities Board meeting.</p>	<p><b>Time commitment:</b> ½ a day each month in addition to the monthly Utilities Board meeting.</p>

- Modify current structure of Utilities Board committee meetings to a Utilities Board Working Committee model.
  - Improve the effectiveness of information sharing.
  - Maximize the time commitment of Utilities Board Members and staff.
- Instead of sharing information and having discussions over several committees, a Working Committee comprised of all Board members consolidates the current committee structure.
  - This saves time and reduces the need to repeat the same information multiple times.





- If adopted, the single Working Committee would occur the one to two days prior to the monthly Utilities Board meeting.
- The Working Committee would take place in the Blue River Board Room from 9 a.m.-12 p.m. with lunch served in the Rosemont Conference Room immediately following the conclusion of the meeting.



# Next Steps

- **Feb. 18:** Pilot the Working Committee meeting
- **Feb. 19:** Review changes to Utilities Board Bylaws and Excellence in Governance Policy Manual
- **Feb. 19:** Vote to approve Utilities Board policy changes
- **March 17:** Working Committee changes are effective





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